



**ARIZONA DEPARTMENT OF ECONOMIC SECURITY
DIVISION OF AGING AND ADULT SERVICES**

Janet Napolitano
Governor

1789 W. Jefferson, SC 950A • P.O. Box 6123 • Phoenix, AZ 85005
602-542-4446 • 602-542-6575 Fax

Tracy L. Wareing
Director

July 20, 2007

To: Area Agencies on Aging
Pima Health Systems

From: Rex Critchfield
Acting Assistant Director

Subject: **Area Agencies on Aging Revised Allocations for SFY 2008**

Attached are the revised State General Funds allocations and additional funds for your respective Planning and Service Area for State Fiscal Year 2008.

The Alerts are subject to change as additional information is received by the Division pertaining to the funding sources identified.

The following Alerts are attached:

<u>ALERT</u>	<u>FUND SOURCE/TYPE</u>
ALERT SFY-08-1C	Title III and VII – SFY 2008 Awarded Funding Opportunities
ALERT SFY-08-3C	State General Funds – SFY 2008 Finalized New Funds
ALERT SFY-08-7B	State Health Insurance Assistance Program (SHIP) – SFY 2008 Awarded Funding Opportunity
ALERT SFY-08-11	Other Funds – Alzheimer's Disease Demonstration Grants to States

Accurate and complete SFY 2008 contract operating budgets should be provided to the DAAS Contracts Management Unit by August 20, 2007. An amendment will be prepared. Requests for extensions will be considered on a case-by-case basis and may be directed to your respective Contracts Specialist.

Alerts are now available on the Division website using the link: <http://www.azdes.gov/aaa/publications/default.asp>. Scroll down to Alerts at the bottom of the webpage and select the respective Alert.

Should you have any questions regarding the attached Alerts, please contact your respective Contract Specialist.

CC: Bryon Winston, Bridget Casey, Lynn Larson, Robin Jordan, Jerry Lay, David Besst, Diana Toussaint, Melanie Starns, Darrell Funk, ILSU file, A&AA file

ARIZONA DEPARTMENT OF ECONOMIC SECURITY
Division of Aging and Adult Services
ALERT

SFY-08-1C

**Title III and VII
for SFY-2008**

Funding opportunities were made available to Area Agencies on Aging in ALERT SFY-08-1B for the following categories:

- **Evidence-Based Health Promotion/Disease Prevention Programs:** \$50,000 for the Chronic Disease Self Management Program (CDSMP) to support workshops and supply materials needed for workshops. It is expected that the materials will be used as leverage to support workshops held in collaboration with local health departments.
- **Evidence-Based Health Promotion/Disease Prevention Programs:** \$79,000 to implement the Matter of Balance (MOB) Program.
- **Nutrition Programs:** \$28,000 to match the funds used by Area Agencies on Aging Nutrition Programs for the purchase of menu analysis nutrition software.
- **Family Caregiver Support Program (FCSP #1):** \$170,000 to facilitate the enhancement of each agency to deliver the five core services of the FCSP throughout their respective regions.
- **Family Caregiver Support Program (FCSP #2):** \$36,000 for case management and outreach to facilitate the continuation of service delivery related to the current Walk of Friendship (WOF) program in Area Agency on Aging Region One, Northern Arizona Council of Governments, and SouthEastern Arizona Governments Organization.
- **Long-Term Care Ombudsman Program (LTCO):** \$7,000 to update the Long-Term Care Ombudsman training manual.

The following awards are being made to the respective Area Agency on Aging:

	CDSMP (III-B)	MOB (III-B)	FCSP #1 (III-E)	FCSP #2 (III-E)	LTCO (III-B)
Region One	\$17,280	\$28,000		\$12,000	\$7,000
Region 2/PHS	\$14,740	\$20,000	\$31,215		
Region 3			\$34,785	\$12,000	
Region 4					
Region 5		\$31,000	\$84,000		
Region 6	\$17,980		\$20,000	\$12,000	
Region 7					
Region 8					
Total Allocation	\$50,000	\$79,000	\$170,000	\$36,000	\$7,000

Approved projects must be completed by June 30, 2008.

The Division did not receive Nutrition Program proposals from Area Agencies on Aging. The Division is currently exploring the establishment of a state contract with a Registered Dietitian to review menus using some of the funds that were made available through the "funding opportunities" ALERT. A portion of the funds will be used to support nutrition analysis. Effective July 1, 2008, Area Agencies on Aging interested in using the state contract will be requested to supply a portion of their nutrition program funds to support the renewal of the state contract.

ARIZONA DEPARTMENT OF ECONOMIC SECURITY

Division of Aging and Adult Services

ALERT

SFY-08-1C

**Title III and VII
for SFY-2008**

Please identify the allocations for CDSMP, MOB, and LTCO as a separate funding source on the contract operating budget labeling it as Supplemental Title III-B 2007. In order to track expenditures, the following service codes will be made available for services supported through the awards.

- Chronic Disease Self Management Program = CDW
- Matter of Balance = MOW
- Long-Term Care Ombudsman Manual Development = LTW

Please identify the FCSP allocations as a separate funding source on the contract operating budget labeling it as Title III-E Supplemental SFY 2007. In order to track expenditures, the following service codes will be made available for services supported through the awards.

- Information = INX
- Case Management = CMX
- Supportive Intervention/Guidance Counseling = GCX
- Caregiver Training = CTX
- Supplemental Services = IAX

- Information = AIX
- Case Management = ACX

Project progress and implementation status are to be reported on a quarterly basis. Submitted proposals will serve as the service methodology and will be inserted into the respective Area Agency on Aging contract. Match requirements will be reviewed with the contract operating budgets. Please note that there is no transfer authority between the service categories.

Should you have questions regarding these projects or require assistance, please contact your respective Contracts Specialist.

ARIZONA DEPARTMENT OF ECONOMIC SECURITY
Division of Aging and Adult Services
ALERT

SFY-08-3C

**State General Funds
for SFY-2008**

The Governor's Budget recommended the following State General Funds appropriation for the Division of Aging and Adult Services in SFY 2008:

- \$2,300,000 for Independent Living Supports
- \$300,000 for Long-Term Care Ombudsman Services
- \$1,000,000 for Grandparent Kinship Care

DAAS received a State General Fund appropriation of \$1,378,400 in SFY 2008. Attached are the revised allocations for State General Funds for SFY 2008.

Up to 10% of the State General Funds may be used for Program Administration. The following Program Administration allocations are being made to each Area Agency on Aging:

	Initial	New	Total
Region One	\$690,999	\$72,287	\$763,286
Region 2/PHS	\$313,954	\$56,659	\$370,613
Region 3	\$134,116	\$30,189	\$164,305
Region 4	\$122,006	\$10,206	\$132,212
Region 5	\$106,357	\$ 6,742	\$113,099
Region 6	\$101,326	\$ 5,880	\$107,206
Region 7	\$ 14,141	\$ 2,127	\$ 16,268
Region 8	\$ 15,912	\$ 2,406	\$ 18,318
Total Allocation	\$1,498,811	\$186,496	\$1,685,307

The following Capacity Building allocations are being made to each Area Agency on Aging:

	Initial	New	Total
Region One	\$713,644	0	\$713,644
Region 2/PHS	\$326,291	0	\$326,291
Region 3	\$220,610	0	\$220,610
Region 4	\$236,781	0	\$236,781
Region 5	\$199,312	0	\$199,312
Region 6	\$179,161	0	\$179,161
Region 7	\$149,393	0	\$149,393
Region 8	\$152,408	0	\$152,408
Total Allocation	\$2,177,600	0	\$2,177,600

It is anticipated that Capacity Building funds will continue to decrease as allocations are identified for Independent Living Support specific activities. Area Agencies on Aging are requested to identify capacity building funds that have been relabeled Independent Living Support.

Progress and implementation status are to be reported on the Capacity Building funds on a quarterly basis. Quarterly reports are due 30 days following the end of each quarter: October 30, January 30, April 30, and July 30. The DAAS will be tracking the Capacity Building expenditures.

ARIZONA DEPARTMENT OF ECONOMIC SECURITY
Division of Aging and Adult Services
ALERT

SFY-08-3C

**State General Funds
for SFY-2008**

The following Independent Living Supports allocations are being made to each Area Agency on Aging:

	Initial	New	Total
Region One	\$5,698,981	\$470,579	\$6,169,560
Region 2/PHS	\$2,634,969	\$128,142	\$2,763,111
Region 3	\$1,103,511	\$ 56,922	\$1,160,433
Region 4	\$1,010,167	\$ 91,853	\$1,102,020
Region 5	\$889,629	\$ 60,681	\$ 950,310
Region 6	\$844,460	\$ 42,916	\$ 887,376
Region 7	\$91,264	\$ 19,152	\$ 110,416
Region 8	\$107,204	\$ 21,659	\$ 128,863
Total Allocation	\$12,380,185	\$891,904	\$13,272,089

The following Respite allocations are being made to each Area Agency on Aging:

	Total
Region One	\$236,459
Region 2/PHS	\$ 81,773
Region 3	\$ 32,204
Region 4	\$ 32,712
Region 5	\$ 21,369
Region 6	\$ 18,481
Region 7	\$ 6,000
Region 8	\$ 6,000
Total Allocation	\$434,998

The following Ombudsman Program allocations are being made to each Area Agency on Aging:

	Initial	New	Total
Region One	\$215,301	\$180,000	\$395,301
Region 2/PHS	\$ 77,057	\$120,000	\$197,057
Region 3	\$ 46,376	0	\$ 46,376
Region 4	\$ 43,095	0	\$ 43,095
Region 5	\$ 37,080	0	\$ 37,080
Region 6	\$ 35,207	0	\$ 35,207
Region 7	\$ 30,000	0	\$ 30,000
Region 8	\$ 30,000	0	\$ 30,000
Total Allocation	\$514,116	\$300,000	\$814,116

The allocations are based on the Institute of Medicine study utilizing the formula of one paid full-time equivalent Long-Term Care Ombudsman for every 2,000 long-term care beds within the state. The funding amounts are equivalent to \$60,000 for each full time equivalent, including \$5,000 for travel expenses.

ARIZONA DEPARTMENT OF ECONOMIC SECURITY
Division of Aging and Adult Services
ALERT

SFY-08-3C

**State General Funds
for SFY-2008**

Over the past two state fiscal years the Division has realized an overall increase of \$600,000 in the Long-Term Care Ombudsman Program. The funding has been earmarked for the purposes of enhancing capacity to perform the duties of the Long-Term Care Ombudsman Program. The allocations are to be spent on Ombudsman activities **only** and not other programs or activities. A revised Long-Term Care Advocacy scope of work is attached for your reference.

It is anticipated that the additional funding will result in increases to staffing with an expectation that every nursing home and most assisted living facilities will be visited within the region each fiscal year. These visits should be in addition to the visits that are in response to a specific complaint(s). The following performance measures will be used to identify that Area Agencies on Aging are meeting the goals and objectives of the Long-Term Care Program:

	Nursing Homes	Assisted Living Facilities	Total
Region One	77	1147	1224
Region 2/PHS	21	350	371
Region 3	13	87	100
Region 4	11	43	54
Region 5	6	27	33
Region 6	7	23	30
Region 7*	6	20	26
Region 8*	6	20	26
Total**	135	1677	1812

* Recognizing that Regions 7 and 8 overlap in long-term care facilities with Regions 1-6, performance for Regions 7 and 8 have been calculated on the percentage difference between Region 6 and the Region 7 and 8 funding levels. The percentage is then applied to the number of long-term care facilities identified in Region 6 and reduced proportionately.

** Totals do not include the long-term care facilities identified in Region 7 and 8.

The following Grandparent Kinship Care allocations are being made to each Area Agency on Aging:

	Total
Region One	\$413,731
Region 2/PHS	\$145,770
Region 3	\$140,146
Region 4	\$ 63,177
Region 5	\$ 67,980
Region 6	\$ 78,286
Region 7	\$ 45,455
Region 8	\$ 45,455
Total Allocation	\$1,000,000

Allocations are based on the number of grandparents responsible for raising grandchildren in each Arizona County. Since grandparent populations were not available by reservation and non-reservation, Navajo Nation and ITCA are allocated \$45,455 each to serve grandparents on the reservations. The total allocation must be expended by June 30, 2008.

ARIZONA DEPARTMENT OF ECONOMIC SECURITY
Division of Aging and Adult Services
ALERT

SFY-08-3C

**State General Funds
for SFY-2008**

Authorizations and expenditures will be tracked on a monthly basis. Any funds not authorized in AIMS as of December 31, 2007 may be subject to reallocation. To be eligible for reallocated funding, each agency must maintain a level of at least 50% of the grandparents served being under the age of 60. This performance goal will be measured utilizing data that will be pulled from the Aging Information Management System (AIMS). The formula for distribution of the reallocated funds to eligible agencies will be based on the criteria of demonstrated need as identified by waiting lists.

The following information is being provided to clarify programmatic requirements for the Grandparent Kinship Care Program:

- Authorizations for services under the Arizona Family Caregiver Support Program (FCSP) are provided through the following assessment tools: Arizona Standardized Client Assessment Plan (ASCAP), Short Form Intake Document (SFID), and the Kincare Intake Document. All data elements must be completed and entered into AIMS.
- The corresponding Scope of Work for this appropriation is Supplemental Provisions. The following two service codes will be used with this appropriation:
 - KS7 – Kinship Stipend \$75 per month per child
 - KS3 – Kinship Stipend \$300 – one-time transition per child
- KS3 is a one-time reimbursement per child. Receipts corresponding to the reimbursement must be collected and filed.
- KS7 is limited to six months per authorization, per child. Authorizations beyond six months may be considered on a case-by-case basis upon reassessment. It is important to maintain the program as a transitional program and not an on-going public benefit.
- Families that have not been served by the program in the current State Fiscal Year have priority over families that have already received benefits from the program.
- There is no means testing associated with the appropriated funds. However, it is expected that priority will be given to grandparents who have legal guardianship of their grandchild or grandchildren, and in accordance with section 3602.3 of the Division of Aging and Adult Services Policy and Procedure Manual, which states, “Priority shall be given to family caregivers, and to grandparents or older individuals who are relative caregivers, who are caring for an older individual or eligible child, and who are in greatest social and economic need (with particular attention to low-income an older individual), those residing in a rural or geographically isolated area, and to older individuals providing care to individuals with severe disabilities.”
- It is understood that grandparents who are caring for their grandchildren may not have established legal guardianship. It is anticipated that the Area Agencies on Aging will utilize partnerships developed within the program to provide access to assistance for these families pertaining to their legal issues.
- There is no allowance for use of this appropriation for administrative purposes. It has been demonstrated that the need for case management exists within this program. For grandparents 60 years of age or older, case management can be billed as part of the FCSP and paid out of existing Older Americans Act Title III-E funds. Social Services Block Grant funds may be used to support case management for grandparents under the age of 60.

The service methodology supplied in SFY 2007 will be utilized for the Grandparent Kinship Care Support allocations. Please update the methodology when you submit your contract operating budget. Quarterly reports are due 30 days following the end of each quarter.

ARIZONA DEPARTMENT OF ECONOMIC SECURITY
Division of Aging and Adult Services
ALERT

SFY-08-3C

**State General Funds
for SFY-2008**

A Direct Care Curriculum (DCC) was developed and tested in 2006 and 2007 for the purpose of providing high-quality, uniform training with the goal to support a stable, qualified direct care workforce. \$100,000 is set aside to develop and provide training to direct care professionals and to promote and evaluate the training.

The following DCC allocations are being made to the respective Area Agencies on Aging:

	Funds	Associated Activities
Region One	\$37,000	Provide Train-the-Trainer Workshops Develop Outreach Strategies Produce Outreach Material Evaluate Pilot Projects Provide Support for a Conference
Region 2	\$37,000	Deliver training to the Direct Care Workforce Course Development Develop Outreach Strategies
Region 5	\$26,000	Deliver training to the Direct Care Workforce Course Development Develop Outreach Strategies
Total Allocation	<u>\$100,000</u>	

The attached Scope of Work is provided under Caregiver Training – Direct Care Curriculum. Please provide with your contract operating budget a narrative that identifies your partners and how you intend to deliver the service. Quarterly reports are due 30 days following the end of each quarter.

Should you have any questions regarding the allocations, please contact your respective Contracts Specialist.

SCOPE OF WORK

7.16 LONG-TERM CARE ADVOCACY

7.16.1 Service Definition

A service that is to investigate and resolve complaints relating to administrative actions that may adversely affect the health, safety, welfare and rights of individuals who are residents of long-term care facilities.

7.16.2 Program Information

- a) The goals of the program are 1) to ensure availability of information about, and access to, long-term care services and resources; 2) to enhance and/or support the provision of direct services to eligible individuals and families; and 3) to improve quality of care, emotional, mental and physical well-being of individuals in long term care facilities.
- b) The Long-Term Care Ombudsman Program provides assistance to, and advocacy for, residents of long term care facilities to help them understand and maintain their human, civil, and resident rights. Ombudsman staff and volunteers visit long-term care facilities, investigate complaints, and assist families and residents in crisis deal with issues related to their residency in the facility including admissions and discharges. The program helps to ensure quality of life and quality of care for the residents of long-term care facilities.

7.16.3 Reporting Unit

- a) One unit of service equals 60 minutes of paid or volunteer staff time.

7.16.4 Service Requirements

The Contractor shall comply with the following service requirements:

- a) Provide individuals residing in long term care facilities with general support, community involvement and relief from isolation, and assistance in problem resolution.
 - i. Train and supervise local Long-Term Care Ombudsman Program staff and volunteers in accordance with the Office of the State Long-Term Care Ombudsman (OSLTCO) Program policies, procedures and reporting requirements.
 - ii. Establish a regular visitation schedule to include all facilities within AAA region.
 - iii. Establish procedures for problem and/or complaint receipt, investigation, and resolution, including documentation.
 - iv. Establish procedures for referral of problems to the appropriate agency and/or the OSLTCO, when necessary.
- b) Provide trained, supervised ombudsmen who make regular visits to facilities, act as a friend of residents, and as a representative or spokesperson on the residents' behalf.
 - i. Schedule staff and volunteer visits to all long-term care facilities in the planning and service area on an ongoing basis.
 - ii. Recruit volunteers and/or community groups to provide ombudsman services to Long-Term Care facility residents.
 - iii. Train volunteers and/or community groups in how to provide and document ombudsman services, utilizing training modules approved by the OSLTCO.
 - iv. Supervise and coordinate ongoing ombudsman activities.
 - v. Promote resident and family councils within facilities.
- c) Assist individuals in identifying their rights and interests under state and federal law and in obtaining the rights and services to which they are entitled.
 - i. Provide specific information to clients on their rights and available services.
 - ii. Respond to the need for services identified by the individual.
 - iii. Identify appropriate contractors of services and existing resources.
 - iv. Refer individuals to appropriate resources.
 - v. Monitor referrals to ensure service delivery.
- d) Institute appropriate follow-up and coordination procedures to ensure timely and quality delivery of services or resolution of issues.
 - i. Initiate and enforce standardized follow-up procedures.
 - ii. Establish procedures for accepting individual complaints and concerns and addressing these problems.
 - iii. Inform individuals of resolution procedures.
- e) Assist individuals to remove barriers, which prevent them from meeting identified needs.

SCOPE OF WORK

- i. Identify barriers, including language and cultural, to the individual's access to needed services.
 - ii. Assist in training community groups and individuals in advocacy techniques, community, resources, and the legislative process.
 - iii. Provide technical assistance and support to individuals and groups involved in advocacy actions to remove barriers and effectively serve individuals.
- f) Make appropriate recommendations to the OSLTCO for improvement to the system.
 - i. Provide information, reports, and data, about services, related problems or system issues to the Office of the State Long-Term Care Ombudsman.
 - ii. Make recommendations with individual input to improve the service system.
- g) Collect accurate data for needs assessment, program evaluation, and reporting.
 - i. Input information on each ombudsman contact into the web-based Long Term Care Ombudsman database.
 - ii. Input information on monthly summary of ombudsman activities into the web-based Long Term Care Ombudsman database.
 - iii. Provide other reports as required.
- h) Develop partnerships and network with related programs to provide more immediate resolution to issues and to expand resources.
 - i. Form local partnerships with Social Security, Arizona Health Care Cost Containment System (AHCCCS), Adult Protective Services (APS), law enforcement agencies and other agencies and services as available and appropriate.
 - ii. Participate in licensing surveys conducted by the Arizona Department of Health Services, Division of Licensing Services.
 - iii. Network with social service professionals within the community to enhance referral to provide services and referral sources.
 - iv. Ensure coordination between non-tribal and tribal Regional Ombudsman Coordinators.
- i) Expand the Ombudsman volunteer base.
 - i. Provide continuous outreach and recruitment of volunteers, with goal of increasing the volunteer base by 10% annually.
 - ii. Provide annual recognition of volunteers.
- j) Assure that ombudsman staff (salaried and volunteer) are properly trained and certified.
 - i. Train salaried and volunteer ombudsman in accordance with OSLTCO policies and procedures, assuring compliance with 16-hour core curriculum and four (4) additional hours of field training for initial certification utilizing the STLTCO Training Manual as the foundation for certification.
 - ii. Salaried and volunteer ombudsmen shall complete eight (8) hours of annual in-service training for re-certification and shall complete a refresher course every three years.
 - iii. Ombudsman Coordinators shall complete an additional four (4) hours of in-service training annually.
 - iv. Participate in quarterly meetings and monthly conference calls as scheduled, or appoint a designee to attend.
 - v. Ombudsmen coordinators/regional ombudsmen shall attend at least one outside training each year to increase knowledge and networking capabilities.
 - vi. Submit to the OSLTCO, copies of all documents required for certification and re-certification.
 - vii. Certification and re-certification are valid for one year.
 - viii. Assure that all ombudsmen staff/volunteers carry identification badges as provided by the OSLTCO. The identification badge is proof of current certification and must be shown upon request by the facility.
 - ix. All training shall be mutually agreed upon and provided by the Contractor and the OSLTCO.

SCOPE OF WORK

7.5 CAREGIVER TRAINING – DIRECT CARE CURRICULUM

7.5.1 Service Definition

A service that provides training to assist caregivers in performing caregiving activities, decision-making, and problem-solving.

For the Direct Care Curriculum (DCC) implementation this means training of direct care professionals, training of trainers to familiarize them with the model DCC and prepare them for training additional direct care professionals, and related activities.

7.5.2 Program Information

- a) Based on the recommendation of the Citizens Workgroup on Long-Term Care, a training curriculum for direct care professionals was developed. Implementation of training began in FY 2007 with funding from ADES and the Governor's Council on Developmental Disabilities and with guidance from the Curriculum and Expansion Committee. In Region One, train-the-trainer workshops enabled provider agencies to begin training of employees, and there are plans to train more trainers throughout the State of Arizona. Some of the trainers will become adjunct faculty at Phoenix College. In Region 2, Pima Community College offered courses for college credit, using funds provided to cover tuition for incumbent workers. Initial contacts with employers will be deepened to build support for employer-subsidized tuition, and there is interest at Pima Community College in developing a "hybrid" course, allowing students to access portions of the course on-line. In addition, the Curriculum Committee recommended expanding the curriculum implementation to another region of the State including a rural area, where appropriate delivery methods and course formats will need to be developed. Outreach materials with common messaging will help inform providers in Arizona about the curriculum and the objectives of the training.
- b) The purpose of the program is to ensure the availability of a qualified Direct Care Workforce through high-quality, uniform training throughout Arizona through a variety of delivery methods.

7.5.3 Reporting Unit

- a) For training of caregivers and trainers, one unit of service equals one training session.
- b) For development of courses and outreach materials, one unit of service equals the completion of the specified activity.

7.5.4 Service Standards

The Contractor shall comply with the following service standards:

- a) Provide a staff person who will be the coordinator. This staff person will be responsible for coordinating all activities; adhering to deadlines; submitting quarterly reports; hosting meetings; ensuring communication and collaboration among project participants including those in other regions; tracking providers, trainers, and other individuals and organizations interested in information or participation; and related activities.
- b) Instructors/trainers must have the educational qualifications and/or required certifications/related experience for the applicable subject matter to be trained, either in an industry-recognized setting or an educational institution.
- c) Training must be appropriate in design and implementation to account for different types of service delivery, employee profiles, and client demographics.
- d) Instructors/trainers and developers must have the qualifications required for creation and adaptation of instructional materials as needed and documentation of training activities in such a manner that the workshops and trainings can be replicated.
- e) Submit a service methodology and budget to ADES for approval.

7.5.5 Service Requirements

The Contractor shall comply with the following service requirements:

- a) Provide Train-the-Trainer Workshops

SCOPE OF WORK

- i. Provide a minimum of four workshops for trainers lasting 2-3 days each.
- ii. Schedule at least two of the four workshops outside Maricopa County, ideally at least one in Southern Arizona and at least one in Northern Arizona.
- iii. Work with the Core Curriculum and Expansion Committee, relevant Area Agencies in other regions, and the ADES Direct Care Workforce Specialist to identify trainers and home care providers statewide to be invited, aiming at 15 or more participants per workshop.
- iv. Work with the Core Curriculum and Expansion Committee and the ADES Direct Care Workforce Specialist to develop and document the format of the workshops, incorporating the experiences from the curriculum pilot project.
- v. Provide training with cultural sensitivity and flexibility suitable to the needs of the trainers and the caregivers they will instruct.
- vi. Provide training that will include the following topics: 1) all components of the model curriculum, i.e. the Principles of Caregiving Core, the Aging/Physical Disabilities Module, the Developmental Disabilities Module, and the Alzheimer's/Dementia Module; 2) the principles and vision of the proposed uniform, standardized training and competencies for direct care professionals in Arizona; 3) the instructional aids and resources assembled by the curriculum pilot project, and 4) any related materials to promote high-quality training.
- vii. Utilize a tool to allow participants to evaluate training.
- b) Deliver training to the Direct Care Workforce.
 - i. Facilitate the training of direct care professionals through payment of tuition, instructional materials, and other means as approved.
 - ii. Include direct care providers and professionals in rural areas where possible.
 - iii. Utilize a tool to allow participants to evaluate training.
 - iv. Document attendance with sufficient detail to allow for analysis and follow-up.
- c) Course Development
 - i. Provide for development of training alternatives, e.g. a "hybrid" college course.
 - ii. Develop delivery methods appropriate to rural settings where appropriate.
 - iii. Utilize existing course materials and competencies, building on the experiences of other colleges participating in the project.
- d) Develop Outreach Strategies
 - i. Work with the Core Curriculum and Expansion Committee, Area Agencies in other regions, and the ADES Direct Care Workforce Specialist to identify providers of non-medical in-home services and engage them in the curriculum project through a variety of activities, including the dissemination of outreach materials and development of incentives.
- e) Produce Outreach Material
 - i. Work with the Core Curriculum and Expansion Committee, Area Agencies in other regions, and the ADES Direct Care Workforce Specialist to develop and produce outreach material for providers, with common messaging for all regions.
- f) Evaluate the Pilot Projects, specifically train-the-trainer workshops and training of direct care workers, building on the methodology developed in the previous year.
- g) Provide support for a conference for providers of direct care services.
 - i. Provide planning, logistics, and program support in collaboration with the ADES Direct Care Workforce Specialist.

DIVISION OF AGING & ADULT SERVICES											
STATE FUNDS FOR SFY 2008											
CONTRACTING LEVELS											
STATE TOTAL	INITIAL SFY-2008 STATE ILS	\$160,000 State Exchange (From SSBG)	SFY-2008 ADDITIONAL SFY-2008 STATE ILS	SFY-2008 STATE ILS TRANSFERRED FROM CAP. BLDG	REVISED TOTAL SFY-2008 STATE ILS	INITIAL SFY-2008 STATE ADMIN.	ADDITIONAL SFY-2008 STATE ADMIN.	REVISED TOTAL SFY-2008 STATE ADMIN.	INITIAL SFY-2008 STATE OMBUDSMAN	ADDITIONAL SFY-2008 STATE OMBUDSMAN	REVISED SFY-2008 STATE OMBUDSMAN
I	\$5,698,981	\$68,251	\$470,579	\$0	\$6,237,811	\$690,999	\$72,287	\$763,286	\$215,301	\$180,000	\$395,301
II	\$2,634,969	\$31,787	\$128,142	\$261,791	\$3,056,689	\$313,954	\$56,659	\$370,613	\$77,057	\$120,000	\$197,057
III	\$1,103,511	\$24,957	\$56,922	\$214,771	\$1,400,161	\$134,116	\$30,189	\$164,305	\$46,376	\$0	\$46,376
IV	\$1,010,167	\$12,080	\$91,853	\$0	\$1,114,100	\$122,006	\$10,206	\$132,212	\$43,095	\$0	\$43,095
V	\$889,629	\$9,135	\$60,681	\$0	\$959,445	\$106,357	\$6,742	\$113,099	\$37,080	\$0	\$37,080
VI	\$844,460	\$13,790	\$42,916	\$10,000	\$911,166	\$101,326	\$5,880	\$107,206	\$35,207	\$0	\$35,207
VII	\$91,264	\$0	\$19,152	\$0	\$110,416	\$14,141	\$2,127	\$16,268	\$30,000	\$0	\$30,000
VIII	\$107,204	\$0	\$21,659	\$0	\$128,863	\$15,912	\$2,406	\$18,318	\$30,000	\$0	\$30,000
TOTAL	\$12,380,185	\$160,000	\$891,904	\$486,562	\$13,918,651	\$1,498,811	\$186,496	\$1,685,307	\$514,116	\$300,000	\$814,116
ILS = Independent Living Supports											
State Admin. is 10% of total State dollars, less the Capacity Building dollars.											

DIVISION OF AGING & ADULT SERVICES														ALERT 08-3C	
STATE FUNDS FOR SFY 2008															
CONTRACTING LEVELS															
STATE TOTAL	INITIAL SFY-2008 CAPACITY BUILDING	SFY-2008 STATE CAP. BLDG TRANSFERRED TO ILS	REVISED SFY-2008 STATE CAP. BLDG	INITIAL SFY-2008 STATE RESPITE	SFY-2008 TOTAL STATE										
I	\$ 713,644.00	\$0	\$713,644	\$236,459	\$8,346,501										
II	\$ 326,291.00	\$261,791	\$64,500	\$81,773	\$3,770,632										
III	\$ 220,610.00	\$214,771	\$5,839	\$32,204	\$1,648,885										
IV	\$ 236,781.00	\$0	\$236,781	\$32,712	\$1,558,900										
V	\$ 199,312.00	\$0	\$199,312	\$21,369	\$1,330,305										
VI	\$ 179,161.00	\$10,000	\$169,161	\$18,481	\$1,241,221										
VII	\$ 149,393.00	\$0	\$149,393	\$6,000	\$312,077										
VIII	\$ 152,408.00	\$0	\$152,408	\$6,000	\$335,589										
TOTAL	\$ 2,177,600.00	\$486,562	\$1,691,038	\$434,998	\$18,544,110										
ILS = Independent Living Supports															
State Admin. is 10% of total State dollars, less the Capacity Building dollars.															

ADDITIONAL \$1,078,400 ILS FUNDING FOR FY 08									
CAPACITY BUILDING				CLIENT SERVICES				TOTAL	
	CAPACITY	CAPACITY		CLIENT	CLIENT	ADDITIONALCLIENT		CAPACITY	
	BUILDING	BUILDING	CAPACITY	SERVICES	SERVICES	SERVICES	CLIENT	BUILDING/	
	BUILDING	PER STATEWIDE	BUILDING	SERVICES	PER STATEWIDE	PER STATEWIDE	SERVICES	CLIENT	
REGION	BASE	TOTALS OF 60+	TOTAL	BASE	TOTALS OF 60+	TOTALS OF 60+	TOTAL	SERVICES	
1	\$ -	\$ -	\$ -	\$ 8,991.00	\$ 533,875.00	\$ -	\$ 542,866.00	\$ 542,866.00	
2	\$ -	\$ -	\$ -	\$ 8,991.00	\$ 175,810.00	\$ -	\$ 184,801.00	\$ 184,801.00	
3	\$ -	\$ -	\$ -	\$ 8,991.00	\$ 78,120.00	\$ -	\$ 87,111.00	\$ 87,111.00	
4	\$ -	\$ -	\$ -	\$ 8,991.00	\$ 93,068.00	\$ -	\$ 102,059.00	\$ 102,059.00	
5	\$ -	\$ -	\$ -	\$ 8,991.00	\$ 58,432.00	\$ -	\$ 67,423.00	\$ 67,423.00	
6	\$ -	\$ -	\$ -	\$ 8,991.00	\$ 39,805.00	\$ -	\$ 48,796.00	\$ 48,796.00	
7	\$ -	\$ -	\$ -	\$ 8,991.00	\$ 12,288.00	\$ -	\$ 21,279.00	\$ 21,279.00	
8	\$ -	\$ -	\$ -	\$ 8,991.00	\$ 15,074.00	\$ -	\$ 24,065.00	\$ 24,065.00	
TOTAL	\$ -	\$ -	\$ -	\$ 71,928.00	\$ 1,006,472.00	\$ -	\$ 1,078,400.00	\$ 1,078,400.00	
CAPACITY BUILDING =	\$ -	1/2 OF CAPACITY BUILDING TO BE DIVIDED EQUALLY AMONGST ALL AAAs							
CAPACITY BUILDING =	\$ -	1/2 OF CAPACITY BUILDING ALLOCATED BASED ON 60+ TOTALS (NO WEIGHTS)							
CLIENT SERVICES =	\$ 71,927.00	6.67% OF CLIENT SERVICES TOTAL OF \$1,078,400 IS TO BE DIVIDED EQUALLY AMONGST ALL AAAs							
CLIENT SERVICES =	\$ 1,006,473.00	93.33% OF CLIENT SERVICES TOTAL OF \$1,078,400 ALLOCATED BASED ON 60+ TOTALS (NO WEIGHTS)							
CAPACITY BUILDING	\$ -								
CLIENT SERVICES	\$ 1,078,400.00								
TOTAL	\$ 1,078,400.00								

ARIZONA DEPARTMENT OF ECONOMIC SECURITY
Division of Aging and Adult Services
ALERT

SFY-08-7B

**State Health Insurance Assistance Program
for SFY-2008**

Funding opportunities were made available to Area Agencies on Aging in ALERT SFY 08-07A for three mini grants in the amount of \$8,981 each to provide the following activities:

- Hold five Medicare Part D trainings to case management staff within AHCCCS' (Medicaid) Mental Health Division and/or local Regional Behavioral Health Authorities (RBHAs).
- Develop referral network with AHCCCS and/or RBHAs to identify how case managers can refer the calls back to the SHIP Coordinator or complete the Client Contact Forms.

The following awards are being made to the respective Area Agencies on Aging:

	Total
Region One	\$13,471
Region 2	\$13,471
Total Allocation	<u>\$26,942</u>

The following monthly reporting requirement applies:

- Number of trainings held to be reported on the Public and Media Activity forms (PAMs).
- Number of one-on-one counseling sessions reported on the Client Contact forms.

Please identify this allocation as a separate funding source on the contract operating budget labeling it as SHIP-Supplemental FY 2008.

In order to track expenditures, the following service code will be made available for services supported through the awards:

- SHIP Mental Health - IRM

Should you have any questions regarding the awards, please contact Ada Leach, SHIP Director at 602-542-6439 or email at aleach@azdes.gov.

SCOPE OF WORK

7.28 STATE HEALTH INSURANCE INFORMATION, EDUCATION, AND FRAUD PROGRAM (SHIP)

7.28.1 Service Definition

This program of services provides health and long term care insurance information, education, counseling and assistance to Medicare beneficiaries, their families, caregivers and social service professionals to ensure the provision of accurate and current information and referral to appropriate resources and to reduce fraud in the system.

7.28.2 Program Information

- a) The program funding is allocated through the Division of Aging and Adult Services which applies for other grants to provide additional services that are complementary to the State Health Insurance Assistance Program services.
- b) The goals of the program are 1) to enhance the knowledge and understanding of Medicare beneficiaries, their families, caregivers and social service professionals of health care coverage, 2) to educate Medicare beneficiaries, their families, caregivers, and social service professionals on Medicare and Medicaid fraud, waste, and abuse; 3) to improve the ability of Medicare beneficiaries, their families, or health care proxy's in selecting the appropriate health insurance and contractor to meet the beneficiary's medical needs; and 4) to improve Medicare beneficiaries, their families, caregivers, and social service professionals access to information and assistance through collaborations and partnerships.

7.28.3 Reporting Unit

- a) One unit of service equals 60 minutes of staff time.

7.28.4 Service Standards

The Contractor shall comply with the following service standards:

- a) Provide a staff person who will be the coordinator. This staff person will be responsible for the recruiting and training of other staff and volunteers, providing technical assistance, education and outreach events, data collection and reporting, and creation of local and network partnerships.
- b) All staff members (salaried and volunteers) of the program shall have no conflict of interest. The Area Agency shall remain impartial in educating and assisting beneficiaries in making insurance or provider choices.
- c) All staff members (salaried and volunteers) of the program shall receive timely and accurate information and appropriate training.
- d) Implement a security plan for maintaining confidential client information.

7.28.5 Service Requirements

The Contractor shall comply with the following service requirements:

- a) Train staff (including volunteer staff) to provide information and assistance to individuals and service contractors in the community.
 - i. Provide minimum 24 hours of initial training utilizing the SHIP training manual.
 - ii. Provide a minimum of 10 hours of in-service training per year on related topics.
 - iii. Provide technical assistance to staff (salaried and volunteer) on data input, website searches, and other technical resources available as needed.
 - iv. Participate in CMS education and training opportunities.
 - v. Participate in State SHIP and SMP monthly conference calls.
 - vi. Attend one outside training annually.
- b) Provide information to individuals.
 - i. Increase locally based counseling services to individuals, including dual eligibles with mental health needs, by 5%.
 - ii. Increase the number of outreach events targeting diverse and hard to reach individuals by 10%. Provide outreach that will include activities that encompass cultural and intergenerational diversity.
 - iii. Hold educational presentations on Medicare, Medicaid, other health insurance, and fraud, waste and abuse in the system.
 - iv. Identify needs and provide information in response to written, telephone or walk-in requests.
 - v. Expand Internet access to additional local counseling sites.

SCOPE OF WORK

- v. Expand telephone system capabilities to receive and respond to inquiries.
 - vi. Expand programs to accommodate for walk-in clients and to meet the needs of individuals with disabilities.
- c) Collect accurate data for needs assessment, program evaluation, and reporting.
 - i. Collect and input data on each individual into SHIPTalk.org.
 - ii. Collect and input data on each public and media activity into SHIPTalk.org.
 - iii. Collect and submit data on each individual pertaining to fraud, waste and abuse to the State SMP office.
 - iv. Collect and submit data on each public and media activity pertaining to fraud, waste and abuse to the State SMP office.
 - v. Provide information and documentation on in-kind and non-federal match.
 - vi. Provide other information as requested by the SHIP and SMP Office.
- d) Develop partnerships and network with related organizations.
 - i. Form local partnerships with organizations such as Social Security, Arizona Health Care Cost Containment System, Adult Protective Services, Medicare Advantage Plans, Indian Health Services, Veteran's Administration, and Health Service Advisory Group.
 - ii. Develop Regional SHIP Coalitions with community partners to expand services within the local community.
 - iii. Participate in annual health fairs and other community events.
- e) Expand volunteer base.
 - i. Expand the number of counselor full time equivalents by 5%.
 - ii. Provide monthly, a list of volunteers and volunteer hours to the State SHIP.
 - iii. Assess the need to increase counseling sites based on community needs.
 - iv. Maintain one SMP to provide information about Medicare fraud and abuse.
 - v. Provide annual recognition of volunteers.
- f) Enhance the quality of the program and the information it provides.
 - i. Develop educational materials specific to local area needs.
 - ii. Collect and submit to the State Office evaluation forms from individuals at SHIP and SMP educational presentations.
 - iii. Evaluate collected data to identify trends and target future program outreach.
 - iv. Conduct evaluations on each public and media activity.
 - v. Compile evaluations for program assessment and improvement.

ARIZONA DEPARTMENT OF ECONOMIC SECURITY
Division of Aging and Adult Services
ALERT

SFY-08-11

**Other Funds
for SFY-2008**

The Division of Aging and Adult Services received an award from the Administration on Aging for the Alzheimer's Disease Demonstration Grants to States (ADDGS) for the period of July 1, 2007 – June 30, 2008. The Division will build upon its Walk of Friendship model of assistance to address the need for care systems that offer choices and are dementia-capable and culturally sensitive for individuals with dementia, their families, and their caregivers. The Division, in collaboration with its partners, hopes to achieve the following: Goal 1: Expand culturally sensitive and linguistically appropriate programs and materials for the increasingly diverse population of persons with dementia and their caregivers. Objective 1: Ensure that consumer-directed dementia-capable care management and direct services are available and accessible. Objective 2: Build the skills and cultural sensitivities of social service workers. Goal 2: Improve access to dementia-capable home and community-based services at the state and local level for currently underserved populations. Objective 1: Enhance awareness among the general public about Alzheimer's disease and related forms of dementia and available services. Objective 2: Incorporate evidence-based approaches as a training tool and to deliver education to families. Expected outcomes include: 1) improved access to appropriate services for traditionally underserved families; and 2) increase in the percentage of services utilized by traditionally underserved populations. The product to be developed will include a report to replicate the program.

This alert applies to the following Area Agencies on Aging:

- Area Agency on Aging, Region One Inc.
- Western Arizona Council of Governments, WACOG, Region 4

The following ADDGS allocations are being made to the respective Area Agencies on Aging:

Region 1	\$ 268,997
Region 4	<u>\$ 45,003</u>
	\$314,000

The attached Scopes of Work are provided under Administration - ADDGS, corresponding to the respective Area Agency on Aging. The grant narrative will be used as a methodology for the service.

There is a 25% required Match as detailed in section 6.14 of the attached ADDGS Scope of Work

Should you have any questions regarding the allocation, please contact your respective Contract Specialist.

SCOPE OF WORK

1.0 DES Mission and Vision Statements

1.1 DES Mission: The Arizona Department of Economic Security promotes the safety, well-being, and self sufficiency of children, adults, and families.

1.2 DES Vision: Every child, adult, and family in the state of Arizona will be safe and economically secure.

2.0 **Authority** - Pursuant to the legislative authorization of Section 398 of the Public Health Service Act as amended by Public Law 105-379, the Health Professions Education Partnerships Act of 1998.

3.0 Overview

3.1 The Department of Economic Security, Division of Aging and Adult Services is the designated State Unit on Aging in Arizona. The mission of the Division of Aging and Adult Services is to support and enhance the ability of at-risk and older adults to meet their needs to the maximum of their ability, choice, and benefit. A variety of programs and services are made possible through the Division of Aging and Adult Services and its Contractors that enable older persons and vulnerable adults to remain independent in their communities.

The Arizona Department of Economic Security, Division of Aging and Adult Services will build upon its Walk of Friendship model of assistance to address the need for care systems that are dementia-capable and culturally sensitive for individuals with dementia, their families, and their caregivers. For the purpose of this contract, this federal demonstration program will provide a model of assistance for persons with Alzheimer's disease or related dementia, their families, and their caregivers. The Walk of Friendship is a collaborative project.

3.2 The goals of the Walk of Friendship Program are to:

- a. Expand culturally sensitive and linguistically appropriate programs and materials for the increasingly diverse population of persons with dementia and their caregivers; and
- b. Improve access to dementia capable home and community-based services at the state and local level for currently underserved populations.

3.3 The objectives of the Walk of Friendship Program are to:

- a. Ensure care management is consumer-directed, dementia-capable, and direct services are available and accessible to Arizona families suffering from the effects of Alzheimer's disease and related forms of dementia;
- b. Build the skills and cultural sensitivities of social service workers through education and workforce development training;
- c. Enhance awareness among the general public about Alzheimer's Disease and related forms of dementia and available services through community outreach and networking;
- d. Incorporate evidence-based approaches as a training tool and to deliver education to families dealing with the Alzheimer's disease and related forms of dementia;
- e. Develop cohesive community collaborations; and
- f. Enhance the ability of state and local health and social services agencies to better serve persons with dementia.

3.4 Measurable Outcomes for the Walk of Friendship Program include:

- a. Perception of improved access to appropriate services for traditionally underserved families dealing with Alzheimer's Disease and related dementia.
- b. Increased percentage of services utilized by traditionally underserved populations during the course of the project compared to the year prior to startup of the project.
- c. A secondary outcome is derived from the REACH II program and will measure change in caregiver mood based on exposure to the project.
- d. Another secondary outcome relates to quality of life and will measure change in risk appraisal and social support.

SCOPE OF WORK

- 4.0 **Funding** - Funding for this program is made available by the Administration on Aging under the Alzheimer's Disease Demonstration Grants to States (ADDGS) program, Grant Number 90AZ2776-03, for the purpose of providing a program of services in support of persons with Alzheimer's disease or related dementia and their caregivers.
- 4.1 Funding is available for the contract period of 07/01/07 through 06/30/08, in the amount of \$268,997.
- 4.2
- 5.0 **Definitions** - for the purpose of this contract, the following definitions apply:
- 5.1 Activities of Daily Living (ADLs) means activities such as toileting, bathing, dressing, grooming, eating, mobility, and transferring (excluding transfer to toilet, bath or shower).
- 5.2 ADDGS means the federal Administration on Aging Alzheimer's Disease Demonstration Grants to States.
- 5.3 Alzheimer's Disease means a progressive, neurodegenerative disease characterized by loss of function and death of nerve cells in several areas of the brain, leading to loss of mental functions such as memory and learning. Alzheimer's disease is the most common cause of dementia.
- 5.4 Alzheimer's Management Care Plan means an action plan containing strategies for delivering care that addresses the specific needs and problems of an individual with probable Alzheimer's disease. The plan incorporates, at a minimum, pertinent information derived from referral notes, a structured interview, and observation as determined through case management.
- 5.5 Caregiver means the primary person in charge of caring for an individual with Alzheimer's disease, usually a family member or a designated health care professional.
- 5.6 Case Management means a process that determines the eligibility and needs of the individual applying for and/or receiving services. For those eligible, appropriate services and/or benefits are identified, planned, obtained, provided, recorded, monitored, modified when necessary and/or terminated.
- 5.7 Client Family is a term to denote the participant and his/her caregiver.
- 5.8 Client Intake Form means a document completed by the time the participant enrolls in his/her first demonstration service.
- 5.9 Collaborative Project means working with other agencies or partners to implement the Walk of Friendship Program.
- 5.10 Competent Dementia Care Services means skilled in working with people with dementia and their caregivers, knowledge about kinds of services that may help them, and aware of which agencies and individuals provide such services.
- 5.11 Dementia means the loss of intellectual functions (such as thinking, remembering, and reasoning) of sufficient severity to interfere with a person's daily functioning. Dementia is not a disease itself but rather a group of symptoms that may accompany certain diseases or conditions. Symptoms may also include changes in personality, mood, and behavior. Dementia is irreversible when caused by disease or injury but may be reversible when caused by drugs, alcohol, hormone or vitamin imbalances, or depression.
- 5.12 Direct Care Service(s) means Adult Day Care/Adult Day Health Care, Companion Services, Home Health Aid, Personal Care, Respite Care, and General Transportation.
- 5.13 Home and Community Based Services means a comprehensive, case managed system of direct care services that is provided to a "functionally" disabled person in the person's home or community, and supports the role of the family and/or caregiver as part of the care plan.
- 5.14 Instrumental Activities of Daily Living (IADLs) means activities such as laundry, shopping, housework, telephone, financial management, transportation, and meal preparation
- 5.15 Non-Federal/In-Kind Match or Match means funding that shall be provided by the contractor and/or subcontractor from non-federal or in-kind sources such as cash, donations, absorbed administrative costs, contributions from other collaborative partners or other agencies, staff time, or volunteer time. For the Match to be considered, the Match shall be relevant to the Walk of Friendship Program.
- 5.16 Outcome means an end result that is considered by DES to be sufficient for resolving a problem or serving a need.
- 5.17 Participant means any individual with probable Alzheimer's disease that enrolls in the Walk of Friendship Program.
- 5.18 Participant Structured Interview means a structured series of questions posed to the participant and caregiver by the case manager at the time of initial intake into the Walk of Friendship to determine eligibility and elicit information to be incorporated into the Alzheimer's Management Care Plan.

SCOPE OF WORK

- 5.19 Probable Alzheimer's Disease means an individual received a diagnosis of "dementia of the Alzheimer's type (AD), or primary degenerative dementia from a medical physician.
- 5.20 Related Disorders means disorders other than Alzheimer's disease that affects an individual's cognition (perception, reasoning, language, or memory) and/or behavior. Examples of related disorder are vascular or Multi-Infarct dementia, frontotemporal dementia, Huntington's disease, Korsekoff's Syndrome, Parkinson's disease, folic acid or B12 deficiency, depression, Lewy body disease, and undifferentiated dementia.
- 5.21 Rural Communities means that rural in Maricopa County means all territory, population, and housing units located outside of the city limits of Phoenix, Peoria, Glendale, Goodyear, Tolleson, Litchfield Park, Surprise, El Mirage, Youngtown, Sun City, Sun City West, Avondale, Scottsdale, Paradise Valley, Mesa, Tempe, Guadalupe, Chandler, Gilbert, and Apache Junction. Rural in Mohave County means all territory, population, and housing units located outside the city limits of Kingman, Bullhead City, and Lake Havasu City.
- 5.22 Service Log means a monthly report form used for each service provided, to indicate which participants were authorized to receive service(s) and the number of unit(s) of service the participant received during the month reported.
- 5.23 Underserved means targeted individuals with probable Alzheimer's disease, their families or their caregivers, who have not accessed services because of their income, culture or language, geographic location (rural), and or/developmental disability.
- 5.24 Walk of Friendship Program means the state program funded through the Alzheimer's Disease Demonstration Grants to States Program, Grant Award No. 90AZ2776-03.

6.0 Administrative Requirements

The Contractor shall comply with the following administrative requirements:

- 6.1 Publications shall contain the following statements:

"This project is supported, in part, by grant number 90AZ2776-03 from the U.S. Department of Health and Human Services, Administration on Aging, Washington D.C 20201. The points of view or opinions expressed in this publication do not necessarily represent the views or policies of the Administration on Aging."

"This project was funded by the Arizona Department of Economic Security, Division of Aging and Adult Services. Points of view are those of the author and do not necessarily represent the official position or policies of the Department. Under the Americans with Disabilities Act, (name of organization) must make a reasonable accommodation to allow a person with a disability to take part in a program, service, or activity. For example, this means that if necessary, (name of organization) must provide sign language interpreters for people who are deaf, a wheelchair accessible location, or enlarged print materials. It also means that (name of organization) will take any other reasonable action that allows you to take part in and understand a program or activity, including making reasonable changes to an activity. If you believe that you will not be able to understand or take part in a program or activity because of your disability, please let us know of your disability needs in advance if at all possible. Please contact (name of contact person)."

Requests for exception must be directed to the DES contract specialist listed in paragraph 1.1 above.

- 6.2 Communicate with DES electronically through email to convey Microsoft based text and spreadsheet documentation.
- 6.3 Participate in DES evaluation studies, if any.
- 6.4 Utilize computer backup/recovery systems and procedures to ensure no loss of data required for DES reports, and to ensure that there is no disruption or degradation of services provided.
- 6.5 Utilize a computer-based tracking system from which monthly, semi-annual, annual, and other reports may be generated.
- 6.6 Notify the DES contract specialist within seven days of any changes in key staff - those with supervisory, program development, or case management responsibility.

SCOPE OF WORK

- 6.7 Maintain documentation that key staff has received appropriate training to hold appropriate certification/licensure in accordance with their job descriptions.
- 6.8 Maintain and utilize secure storage space for confidential documents relating to clients and personnel programmatic information.
- 6.9 Provide all personnel, supervision, equipment, materials, and supplies necessary to meet the requirements of this service.
- 6.10 Provide services that are appropriate to the language, culture, and geographic location of the target groups.
- 6.11 Maintain ongoing, individual, confidential case records for each client that document service provision.
- 6.12 Maintain and utilize written intake procedures and criteria for admission to the service.
- 6.13 Maintain and utilize a policy and procedure manual that includes, at a minimum, a description of population served, program description and requirements, non-discrimination policy, and confidentiality requirement.
- 6.14 The Contractor shall provide a Match (cash or in-kind) during the contract period. The required match for the contract period ending 6/30/08 is \$89,665. Failure to provide the Match shall result in a proportionate reduction of the contract funding.

The formula for calculating the required Match is:

$$\frac{\text{Contract Amount (i.e. \$268,997)} \times \text{Contract Match Rate (i.e. 25\%)}}{\text{Contract Match Rate (i.e., 75\%)}} = \text{Required Contract Match \$89,665}$$

- 6.15 At a minimum, the Contractor shall make every effort to collaborate with the following organizations and agencies in the implementation of this project:
 - a. Alzheimer's Association Desert Southwest Chapter for program development, case management, training, and outreach.
 - b. Western Arizona Council of Governments for dissemination of program information and assistance with establishing Caregiver Resource Zones.
 - c. Arizona State University for participation in program evaluation activities.
 - 6.16 At least 50 percent of the total expenditures of ADDGS federal funds must be spent on the provision of direct services to persons with probable Alzheimer's Disease, their families or their caregivers, totaling \$138,512. If less than 50 percent of the total expenditures of ADDGS federal funds are for direct services, then the amount expended will be recalculated and the difference will be recaptured by the Department at the end of the program year.
- 7.0 Program Service Requirements**
The Contractor shall comply with the following program service requirements:
- 7.1 Build upon the existing pilot program called "Friends and Neighbors" to implement a program based on consumer directed care.
 - 7.2 Provide direct care services to underserved persons in Maricopa County with probable Alzheimer's disease, their families, or their caregivers, specifically targeting families who are in greatest social and economic need (with particular attention to low-income and older individuals), and those residing in a rural communities, utilizing a pilot program that offers consumer choices. Services shall include Program Development, Outreach, Case Management, Companion Services, Adult Day Care/Adult Day Health Care, Home Health Aide, Personal Care, Respite, General Transportation.
 - 7.4 Provide services to persons with Alzheimer's disease or related dementia, their families or their caregivers, professional and para-professional dementia workforce staff, and the general public, on a statewide basis. Services shall include Caregiver Training and Outreach.
 - 7.5 Provide a project evaluation, based on the specifications provided in the grant narrative, detailing the outcomes evidenced by the project to all of the key stakeholders.

SCOPE OF WORK

8.0 Program and Financial Reporting Requirements

The Contractor shall comply with the following reporting requirements:

8.1 Submit by the 20th day of the following service month reports stated in 8.1a-c to:

Arizona Department of Economic Security
DAAS Contract Management Unit
P.O. Box 6123, Site Code 950A
Phoenix, AZ 85005-6123

- a. Monthly and Year-end narrative status reports, to include but not limited to client assessment and contact information, client demographics, training and outreach activities, training evaluation summary, service usage, program barriers and how they were overcome, recommendations, and other program related information as required.
- b. Reports shall be submitted in accordance with time periods specified in Scope of Work.
- c. Supply WOF program data in compliance with the data collection requirements approved by the Office of Management and Budget and established by the Administration on Aging. This data collection process will fulfill the Government Performance and Results Act, along with other statutory evaluation requirements.
- d. Other reports as requested by the Department.

SCOPE OF WORK

1.0 DES Mission and Vision Statements

1.1 DES Mission: The Arizona Department of Economic Security promotes the safety, well-being, and self sufficiency of children, adults, and families.

1.2 DES Vision: Every child, adult, and family in the state of Arizona will be safe and economically secure.

2.0 **Authority** - Pursuant to the legislative authorization of Section 398 of the Public Health Service Act as amended by Public Law 105-379, the Health Professions Education Partnerships Act of 1998.

3.0 Overview

3.1 The Department of Economic Security, Division of Aging and Adult Services is the designated State Unit on Aging in Arizona. The mission of the Division of Aging and Adult Services is to support and enhance the ability of at-risk and older adults to meet their needs to the maximum of their ability, choice, and benefit. A variety of programs and services are made possible through the Division of Aging and Adult Services and its Contractors that enable older persons and vulnerable adults to remain independent in their communities.

The Arizona Department of Economic Security, Division of Aging and Adult Services will build upon its Walk of Friendship model of assistance to address the need for care systems that are dementia-capable and culturally sensitive for individuals with dementia, their families, and their caregivers. For the purpose of this contract, this federal demonstration program will provide a model of assistance for persons with Alzheimer's disease or related dementia, their families, and their caregivers. The Walk of Friendship is a collaborative project.

3.2 The goals of the Walk of Friendship Program are to:

- a. Expand culturally sensitive and linguistically appropriate programs and materials for the increasingly diverse population of persons with dementia and their caregivers; and
- b. Improve access to dementia capable home and community-based services at the state and local level for currently underserved populations.

3.3 The objectives of the Walk of Friendship Program are to:

- a. Ensure care management is consumer-directed, dementia-capable, and direct services are available and accessible to Arizona families suffering from the effects of Alzheimer's disease and related forms of dementia;
- b. Build the skills and cultural sensitivities of social service workers through education and workforce development training;
- c. Enhance awareness among the general public about Alzheimer's Disease and related forms of dementia and available services through community outreach and networking;
- d. Incorporate evidence-based approaches as a training tool and to deliver education to families dealing with the Alzheimer's disease and related forms of dementia;
- e. Develop cohesive community collaborations; and
- f. Enhance the ability of state and local health and social services agencies to better serve persons with dementia.

3.4 Measurable Outcomes for the Walk of Friendship Program include:

- a. Perception of improved access to appropriate services for traditionally underserved families dealing with Alzheimer's Disease and related dementia.
- b. Increased percentage of services utilized by traditionally underserved populations during the course of the project compared to the year prior to startup of the project.
- c. A secondary outcome is derived from the REACH II program and will measure change in caregiver mood based on exposure to the project.
- d. Another secondary outcome relates to quality of life and will measure change in risk appraisal and social support.

SCOPE OF WORK

- 4.0 **Funding** - Funding for this program is made available by the Administration on Aging under the Alzheimer's Disease Demonstration Grants to States (ADDGS) program, Grant Number 90AZ2776-03, for the purpose of providing a program of services in support of persons with Alzheimer's disease or related dementia and their caregivers.
- 4.1 Funding is available for the contract period of 07/01/07 through 06/30/08, in the amount of \$45,003.
- 5.0 **Definitions** - for the purpose of this contract, the following definitions apply:
- 5.1 Activities of Daily Living (ADLs) means activities such as toileting, bathing, dressing, grooming, eating, mobility, and transferring (excluding transfer to toilet, bath or shower).
- 5.2 ADDGS means the federal Administration on Aging Alzheimer's Disease Demonstration Grants to States.
- 5.3 Alzheimer's Disease means a progressive, neurodegenerative disease characterized by loss of function and death of nerve cells in several areas of the brain, leading to loss of mental functions such as memory and learning. Alzheimer's disease is the most common cause of dementia.
- 5.4 Alzheimer's Management Care Plan means an action plan containing strategies for delivering care that addresses the specific needs and problems of an individual with probable Alzheimer's disease. The plan incorporates, at a minimum, pertinent information derived from referral notes, a structured interview, and observation as determined through case management.
- 5.5 Caregiver means the primary person in charge of caring for an individual with Alzheimer's disease, usually a family member or a designated health care professional.
- 5.6 Case Management means a process that determines the eligibility and needs of the individual applying for and/or receiving services. For those eligible, appropriate services and/or benefits are identified, planned, obtained, provided, recorded, monitored, modified when necessary and/or terminated.
- 5.7 Client Family is a term to denote the participant and his/her caregiver.
- 5.8 Client Intake Form means a document completed by the time the participant enrolls in his/her first demonstration service.
- 5.9 Collaborative Project means working with other agencies or partners to implement the Walk of Friendship Program.
- 5.10 Competent Dementia Care Services means skilled in working with people with dementia and their caregivers, knowledge about kinds of services that may help them, and aware of which agencies and individuals provide such services.
- 5.11 Dementia means the loss of intellectual functions (such as thinking, remembering, and reasoning) of sufficient severity to interfere with a person's daily functioning. Dementia is not a disease itself but rather a group of symptoms that may accompany certain diseases or conditions. Symptoms may also include changes in personality, mood, and behavior. Dementia is irreversible when caused by disease or injury but may be reversible when caused by drugs, alcohol, hormone or vitamin imbalances, or depression.
- 5.12 Direct Care Service(s) means Adult Day Care/Adult Day Health Care, Companion Services, Home Health Aid, Personal Care, Respite Care, and General Transportation.
- 5.13 Home and Community Based Services means a comprehensive, case managed system of direct care services that is provided to a "functionally" disabled person in the person's home or community, and supports the role of the family and/or caregiver as part of the care plan.
- 5.14 Instrumental Activities of Daily Living (IADLs) means activities such as laundry, shopping, housework, telephone, financial management, transportation, and meal preparation
- 5.15 Non-Federal/In-Kind Match or Match means funding that shall be provided by the contractor and/or subcontractor from non-federal or in-kind sources such as cash, donations, absorbed administrative costs, contributions from other collaborative partners or other agencies, staff time, or volunteer time. For the Match to be considered, the Match shall be relevant to the Walk of Friendship Program.
- 5.16 Outcome means an end result that is considered by DES to be sufficient for resolving a problem or serving a need.
- 5.17 Participant means any individual with probable Alzheimer's disease that enrolls in the Walk of Friendship Program.
- 5.18 Participant Structured Interview means a structured series of questions posed to the participant and caregiver by the case manager at the time of initial intake into the Walk of Friendship to determine eligibility and elicit information to be incorporated into the Alzheimer's Management Care Plan.
- 5.19 Probable Alzheimer's Disease means an individual received a diagnosis of "dementia of the Alzheimer's type (AD), or primary degenerative dementia from a medical physician.

SCOPE OF WORK

- 5.20 Related Disorders means disorders other than Alzheimer's disease that affects an individual's cognition (perception, reasoning, language, or memory) and/or behavior. Examples of related disorder are vascular or Multi-Infarct dementia, frontotemporal dementia, Huntington's disease, Korsakoff's Syndrome, Parkinson's disease, folic acid or B12 deficiency, depression, Lewy body disease, and undifferentiated dementia.
- 5.21 Rural Communities means that rural in Maricopa County means all territory, population, and housing units located outside of the city limits of Phoenix, Peoria, Glendale, Goodyear, Tolleson, Litchfield Park, Surprise, El Mirage, Youngtown, Sun City, Sun City West, Avondale, Scottsdale, Paradise Valley, Mesa, Tempe, Guadalupe, Chandler, Gilbert, and Apache Junction. Rural in Mohave County means all territory, population, and housing units located outside the city limits of Kingman, Bullhead City, and Lake Havasu City.
- 5.22 Service Log means a monthly report form used for each service provided, to indicate which participants were authorized to receive service(s) and the number of unit(s) of service the participant received during the month reported.
- 5.23 Underserved means targeted individuals with probable Alzheimer's disease, their families or their caregivers, who have not accessed services because of their income, culture or language, geographic location (rural), and or/developmental disability.
- 5.24 Walk of Friendship Program means the state program funded through the Alzheimer's Disease Demonstration Grants to States Program, Grant Award No. 90AZ2776-03.

6.0 **Administrative Requirements**

The Contractor shall comply with the following administrative requirements:

- 6.1 Publications shall contain the following statements:

"This project is supported, in part, by grant number 90AZ2776-03 from the U.S. Department of Health and Human Services, Administration on Aging, Washington D.C 20201. The points of view or opinions expressed in this publication do not necessarily represent the views or policies of the Administration on Aging."

"This project was funded by the Arizona Department of Economic Security, Division of Aging and Adult Services. Points of view are those of the author and do not necessarily represent the official position or policies of the Department. Under the Americans with Disabilities Act, (name of organization) must make a reasonable accommodation to allow a person with a disability to take part in a program, service, or activity. For example, this means that if necessary, (name of organization) must provide sign language interpreters for people who are deaf, a wheelchair accessible location, or enlarged print materials. It also means that (name of organization) will take any other reasonable action that allows you to take part in and understand a program or activity, including making reasonable changes to an activity. If you believe that you will not be able to understand or take part in a program or activity because of your disability, please let us know of your disability needs in advance if at all possible. Please contact (name of contact person)."

Requests for exception must be directed to the DES contract specialist listed in paragraph 1.1 above.

- 6.2 Communicate with DES electronically through email to convey Microsoft based text and spreadsheet documentation.
- 6.3 Participate in DES evaluation studies, if any.
- 6.4 Utilize computer backup/recovery systems and procedures to ensure no loss of data required for DES reports, and to ensure that there is no disruption or degradation of services provided.
- 6.5 Utilize a computer-based tracking system from which monthly, semi-annual, annual, and other reports may be generated.
- 6.6 Notify the DES contract specialist within seven days of any changes in key staff - those with supervisory, program development, or case management responsibility.
- 6.7 Maintain documentation that key staff has received appropriate training to hold appropriate certification/licensure in accordance with their job descriptions.

SCOPE OF WORK

- 6.8 Maintain and utilize secure storage space for confidential documents relating to clients and personnel programmatic information.
- 6.9 Provide all personnel, supervision, equipment, materials, and supplies necessary to meet the requirements of this service.
- 6.10 Provide services that are appropriate to the language, culture, and geographic location of the target groups.
- 6.11 Maintain ongoing, individual, confidential case records for each client that document service provision.
- 6.12 Maintain and utilize written intake procedures and criteria for admission to the service.
- 6.13 Maintain and utilize a policy and procedure manual that includes, at a minimum, a description of population served, program description and requirements, non-discrimination policy, and confidentiality requirement.
- 6.14 The Contractor shall provide a Match (cash or in-kind) during the contract period. The required match for the contract period ending 6/30/08 is \$15,002. Failure to provide the Match shall result in a proportionate reduction of the contract funding.

The formula for calculating the required Match is:

$$\frac{\text{Contract Amount (i.e. \$45,003)} \times \text{Contract Match Rate (i.e. 25\%)}}{\text{Contract Match Rate (i.e., 75\%)}} = \text{Required Contract Match \$15,002}$$

- 6.15 At a minimum, the Contractor shall make every effort to collaborate with the following organizations and agencies in the implementation of this project:
 - a. Alzheimer's Association Desert Southwest Chapter for program development, case management, training, and outreach.
 - b. Western Arizona Council of Governments for dissemination of program information and assistance with establishing Caregiver Resource Zones.
 - c. Arizona State University for participation in program evaluation activities.
- 6.16 At least 50 percent of the total expenditures of ADDGS federal funds must be spent on the provision of direct services to persons with probable Alzheimer's Disease, their families or their caregivers, totaling \$20,000. If less than 50 percent of the total expenditures of ADDGS federal funds are for direct services, then the amount expended will be recalculated and the difference will be recaptured by the Department at the end of the program year.
- 7.0 **Program Service Requirements**
The Contractor shall comply with the following program service requirements:
 - 7.1 Collaborate with the State of Nevada Division of Aging and the Alzheimer's Association Desert Southwest Chapter to locate families in the remote areas along the border between Arizona and Nevada that are dealing with Alzheimer's Disease or a related dementia.
 - 7.2 Provide direct care services to underserved persons in Mohave County with probable Alzheimer's disease, their families or their caregivers, specifically targeting families who are in greatest social and economic need (with particular attention to low-income and older individuals), and those residing in a rural communities, utilizing a program that offers families vouchers to gain services in geographic areas without established service providers. Services offered shall include Case Management, Respite Care, and may include Companion Services.
- 8.0 **Program and Financial Reporting Requirements**
The Contractor shall comply with the following reporting requirements:
 - 8.1 Submit by the 20th day of the following service month reports stated in 8.1a-c to:

Arizona Department of Economic Security
DAAS Contract Management Unit
P.O. Box 6123, Site Code 950A
Phoenix, AZ 85005-6123

SCOPE OF WORK

- a. Monthly and Year-end narrative status reports, to include but not limited to client assessment and contact information, client demographics, training and outreach activities, training evaluation summary, service usage, program barriers and how they were overcome, recommendations, and other program related information as required.
- b. Reports shall be submitted in accordance with time periods specified in Scope of Work.
- c. Supply WOF program data in compliance with the data collection requirements approved by the Office of Management and Budget and established by the Administration on Aging. This data collection process will fulfill the Government Performance and Results Act, along with other statutory evaluation requirements.
- d. Other reports as requested by the Department.

DRAFT

SCOPE OF WORK

7.37 COMPANION SERVICES

7.37.1 Service Definition

A service that provides companions and supportive services to individuals with special needs.

For the purposes of the Alzheimer's Walk of Friendship Program, the service is non-medical assistance, observation, supervision and socialization. Companion services are typically provided in a participant or client's home but may include time spent accompanying participant/client to access services outside of the home.

7.37.2 Program Information

a) The program goals of the Arizona Walk of Friendship Program are 1) to improve emotional and mental well-being of eligible individuals and their caregivers; 2) to increase or maintain self-sufficiency of eligible individuals and their caregivers; and 3) optimize the health and function of a person with memory loss while maintaining the health and well-being of the caregiver.

7.37.3 Reporting Unit

a) One unit of service equals 60 minutes of staff time.

7.37.4 Service Standards

The Contractor shall comply with the following service standards:

- a) Any individual receiving this service must be assessed and monitored by a case manager.
- b) An individual providing this service in the client's residence must:
 - i. Newly hired employees providing companion services must submit three (3) references from persons other than family members. All references must be contacted and results documented in the personnel record.
 - ii. Be certified competent in this area by their agency.

7.37.5 Service Requirements

The Contractor shall comply with the following service requirements:

- a) Assist families to identify and respond to the challenges and changes of Alzheimer's Disease and related dementia.
- b) Provide practical advice, consumer information and disease education about how to manage care.
- c) Engage in informed conversations about money, health care decisions, legal issues, driving safety, treatments and future financing of care.
- d) Provide limited assistance or supervise the individual/caregiver with such tasks as activities of daily living, meal preparation, laundry and shopping, but do not perform these activities as discrete services.
- e) Encourage family support of the individual's service plan.
- f) Refer for appropriate action all individuals who present additional medical or social problems during the course of service delivery.

DIVISION OF AGING & ADULT SERVICES						
CONTRACT OBLIGATION FOR SFY 2008						
REGION 1	SFY 2007 CARRYOVER	INITIAL SFY 2008 ALERTS	TOTAL SFY 2008 ALERTS	INCREASE (DECREASE) SFY 2008 ALERTS	REVISED TOTAL SFY 2008 AWARDS	
1. STATE ADMIN.	\$ -	\$ 690,999.00	\$ 690,999.00	\$ 72,287.00	\$ 763,286.00	
2. OAA ADMIN. III C-1	\$ -	\$ 598,601.00	\$ 651,743.00	\$ -	\$ 651,743.00	
3. OAA ADMIN. III-E	\$ -	\$ 133,371.00	\$ 131,900.00	\$ -	\$ 131,900.00	
4. SSBG ADMIN.	\$ -	\$ 189,056.00	\$ 189,056.00	\$ -	\$ 189,056.00	
5. CAPACITY BUILDING	\$ -	\$ 713,644.00	\$ 713,644.00	\$ -	\$ 713,644.00	
6. TITLE III-B	\$ -	\$ 2,803,331.00	\$ 2,772,578.00	\$ 52,280.00	\$ 2,824,858.00	
7. TITLE III-C1	\$ -	\$ 1,728,860.00	\$ 2,066,806.00	\$ -	\$ 2,066,806.00	
8. TITLE III-C2	\$ -	\$ 1,524,710.00	\$ 1,665,189.00	\$ -	\$ 1,665,189.00	
9. TITLE III-D	\$ -	\$ 180,853.00	\$ 178,945.00	\$ -	\$ 178,945.00	
10. TITLE III-E CAREGIVER	\$ -	\$ 1,116,308.00	\$ 1,103,992.00	\$ 12,000.00	\$ 1,115,992.00	
11. NSIP	\$ -	\$ 627,787.00	\$ 627,787.00	\$ -	\$ 627,787.00	
12. TITLE VII ELDER ABUSE	\$ -	\$ 29,816.00	\$ 31,638.00	\$ -	\$ 31,638.00	
13. TITLE VII FED. OMB	\$ -	\$ 114,692.00	\$ 119,994.00	\$ -	\$ 119,994.00	
14. STATE IND. LIVING SUPPORTS	\$ -	\$ 5,767,232.00	\$ 5,767,232.00	\$ 470,579.00	\$ 6,237,811.00	
15. STATE OMBUDSMAN	\$ -	\$ 215,301.00	\$ 215,301.00	\$ 180,000.00	\$ 395,301.00	
16. STATE RESPITE	\$ -	\$ 236,459.00	\$ 236,459.00	\$ -	\$ 236,459.00	
17. SSBG (SERVICES)	\$ -	\$ 1,759,423.00	\$ 1,759,423.00	\$ -	\$ 1,759,423.00	
18. S.H.I.P.	\$ -	\$ 112,998.00	\$ 112,998.00	\$ 13,471.00	\$ 126,469.00	
19. SENIOR PATROL	\$ -	\$ 12,578.00	\$ 12,578.00	\$ -	\$ 12,578.00	
20. ALZHEIMER'S	\$ -	\$ -	\$ -	\$ 268,997.00	\$ 268,997.00	
21. KINSHIP CARE	\$ -	\$ -	\$ -	\$ 413,731.00	\$ 413,731.00	
22. DIRECT SUPPORT TRAINING	\$ -	\$ -	\$ -	\$ 37,000.00	\$ 37,000.00	
TOTAL	\$ -	\$18,556,019.00	\$ 19,048,262.00	\$ 1,520,345.00	\$ 20,568,607.00	

DIVISION OF AGING & ADULT SERVICES						
CONTRACT OBLIGATION FOR SFY 2008						
REGION 2	SFY 2007 CARRYOVER	INITIAL SFY 2008 ALERTS	TOTAL SFY 2008 ALERTS	INCREASE (DECREASE) SFY 2008 ALERTS	REVISED TOTAL SFY 2008 AWARDS	
1. STATE ADMIN.	\$ -	\$ 313,954.00	\$ 313,954.00	\$ 56,659.00	\$ 370,613.00	
2. OAA ADMIN. III C-1	\$ -	\$ 241,544.00	\$ 259,457.00	\$ -	\$ 259,457.00	
3. OAA ADMIN. III-E	\$ -	\$ 44,955.00	\$ 44,459.00	\$ -	\$ 44,459.00	
4. SSBG ADMIN.	\$ -	\$ 5,594.00	\$ 5,594.00	\$ -	\$ 5,594.00	
5. CAPACITY BUILDING	\$ -	\$ 326,291.00	\$ 326,291.00	\$ (261,791.00)	\$ 64,500.00	
6. TITLE III-B	\$ -	\$ 991,409.00	\$ 980,699.00	\$ 34,740.00	\$ 1,015,439.00	
7. TITLE III-C1	\$ -	\$ 618,571.00	\$ 736,263.00	\$ -	\$ 736,263.00	
8. TITLE III-C2	\$ -	\$ 534,078.00	\$ 583,001.00	\$ -	\$ 583,001.00	
9. TITLE III-D	\$ -	\$ 62,983.00	\$ 62,319.00	\$ -	\$ 62,319.00	
10. TITLE III-E CAREGIVER	\$ -	\$ 388,761.00	\$ 384,472.00	\$ 31,215.00	\$ 415,687.00	
11. NSIP	\$ -	\$ 207,130.00	\$ 207,130.00	\$ -	\$ 207,130.00	
12. TITLE VII ELDER ABUSE	\$ -	\$ 10,383.00	\$ 11,018.00	\$ -	\$ 11,018.00	
13. TITLE VII FED. OMB	\$ -	\$ 39,942.00	\$ 41,789.00	\$ -	\$ 41,789.00	
14. STATE IND. LIVING SUPPORTS	\$ -	\$ 647,731.00	\$ 647,731.00	\$ 389,933.00	\$ 1,037,664.00	
15. STATE OMBUDSMAN	\$ -	\$ 77,057.00	\$ 77,057.00	\$ 120,000.00	\$ 197,057.00	
16. STATE RESPITE	\$ -	\$ 81,773.00	\$ 81,773.00	\$ -	\$ 81,773.00	
17. SSBG (SERVICES)	\$ -	\$ 21,116.00	\$ 21,116.00	\$ -	\$ 21,116.00	
18. S.H.I.P.	\$ -	\$ 52,369.00	\$ 52,369.00	\$ 13,471.00	\$ 65,840.00	
19. SENIOR PATROL	\$ -	\$ 12,578.00	\$ 12,578.00	\$ -	\$ 12,578.00	
20. ALZHEIMER'S	\$ -	\$ -	\$ -	\$ -	\$ -	
21. KINSHIP CARE	\$ -	\$ -	\$ -	\$ 145,770.00	\$ 145,770.00	
22. DIRECT SUPPORT TRAINING	\$ -	\$ -	\$ -	\$ 37,000.00	\$ 37,000.00	
TOTAL	\$ -	\$ 4,678,219.00	\$ 4,849,070.00	\$ 566,997.00	\$ 5,416,067.00	

DIVISION OF AGING & ADULT SERVICES						
CONTRACT OBLIGATION FOR SFY 2008						
REGION 3	SFY 2007 CARRYOVER	INITIAL SFY 2008 ALERTS	TOTAL SFY 2008 ALERTS	INCREASE (DECREASE) SFY 2008 ALERTS	REVISED TOTAL SFY 2008 AWARDS	
1. STATE ADMIN.	\$ -	\$ 134,116.00	\$ 134,116.00	\$ 30,189.00	\$ 164,305.00	
2. OAA ADMIN. III C-1	\$ -	\$ 137,841.00	\$ 145,522.00	\$ -	\$ 145,522.00	
3. OAA ADMIN. III-E	\$ -	\$ 19,275.00	\$ 19,063.00	\$ -	\$ 19,063.00	
4. SSBG ADMIN.	\$ -	\$ 28,276.00	\$ 28,276.00	\$ -	\$ 28,276.00	
5. CAPACITY BUILDING	\$ -	\$ 220,610.00	\$ 220,610.00	\$ (214,771.00)	\$ 5,839.00	
6. TITLE III-B	\$ -	\$ 539,019.00	\$ 533,337.00	\$ -	\$ 533,337.00	
7. TITLE III-C1	\$ -	\$ 342,392.00	\$ 404,829.00	\$ -	\$ 404,829.00	
8. TITLE III-C2	\$ -	\$ 286,003.00	\$ 311,957.00	\$ -	\$ 311,957.00	
9. TITLE III-D	\$ -	\$ 33,414.00	\$ 33,061.00	\$ -	\$ 33,061.00	
10. TITLE III-E CAREGIVER	\$ -	\$ 206,244.00	\$ 203,968.00	\$ 46,785.00	\$ 250,753.00	
11. NSIP	\$ -	\$ 233,857.00	\$ 233,857.00	\$ -	\$ 233,857.00	
12. TITLE VII ELDER ABUSE	\$ -	\$ 5,509.00	\$ 5,846.00	\$ -	\$ 5,846.00	
13. TITLE VII FED. OMB	\$ -	\$ 21,190.00	\$ 22,170.00	\$ -	\$ 22,170.00	
14. STATE IND. LIVING SUPPORTS	\$ -	\$ 1,128,468.00	\$ 1,128,468.00	\$ 271,693.00	\$ 1,400,161.00	
15. STATE OMBUDSMAN	\$ -	\$ 46,376.00	\$ 46,376.00	\$ -	\$ 46,376.00	
16. STATE RESPITE	\$ -	\$ 32,204.00	\$ 32,204.00	\$ -	\$ 32,204.00	
17. SSBG (SERVICES)	\$ -	\$ 425,706.00	\$ 425,706.00	\$ -	\$ 425,706.00	
18. S.H.I.P.	\$ -	\$ 39,056.00	\$ 39,056.00	\$ -	\$ 39,056.00	
19. SENIOR PATROL	\$ -	\$ 12,578.00	\$ 12,578.00	\$ -	\$ 12,578.00	
20. ALZHEIMER'S	\$ -	\$ -	\$ -	\$ -	\$ -	
21. KINSHIP CARE	\$ -	\$ -	\$ -	\$ 140,146.00	\$ 140,146.00	
TOTAL	\$ -	\$ 3,892,134.00	\$ 3,981,000.00	\$ 274,042.00	\$ 4,255,042.00	

DIVISION OF AGING & ADULT SERVICES						
CONTRACT OBLIGATION FOR SFY 2008						
REGION 4	SFY 2007 CARRYOVER	INITIAL SFY 2008 ALERTS	TOTAL SFY 2008 ALERTS	INCREASE (DECREASE) SFY 2008 ALERTS	REVISED TOTAL SFY 2008 AWARDS	
1. STATE ADMIN.	\$ -	\$ 122,006.00	\$ 122,006.00	\$ 10,206.00	\$ 132,212.00	
2. OAA ADMIN. III C-1	\$ -	\$ 155,452.00	\$ 164,870.00	\$ -	\$ 164,870.00	
3. OAA ADMIN. III-E	\$ -	\$ 23,636.00	\$ 23,376.00	\$ -	\$ 23,376.00	
4. SSBG ADMIN.	\$ -	\$ 35,653.00	\$ 35,653.00	\$ -	\$ 35,653.00	
5. CAPACITY BUILDING	\$ -	\$ 236,781.00	\$ 236,781.00	\$ -	\$ 236,781.00	
6. TITLE III-B	\$ -	\$ 588,198.00	\$ 581,959.00	\$ -	\$ 581,959.00	
7. TITLE III-C1	\$ -	\$ 371,966.00	\$ 440,523.00	\$ -	\$ 440,523.00	
8. TITLE III-C2	\$ -	\$ 313,294.00	\$ 341,793.00	\$ -	\$ 341,793.00	
9. TITLE III-D	\$ -	\$ 36,689.00	\$ 36,302.00	\$ -	\$ 36,302.00	
10. TITLE III-E CAREGIVER	\$ -	\$ 226,463.00	\$ 223,965.00	\$ -	\$ 223,965.00	
11. NSIP	\$ -	\$ 170,899.00	\$ 170,899.00	\$ -	\$ 170,899.00	
12. TITLE VII ELDER ABUSE	\$ -	\$ 6,049.00	\$ 6,419.00	\$ -	\$ 6,419.00	
13. TITLE VII FED. OMB	\$ -	\$ 23,267.00	\$ 24,343.00	\$ -	\$ 24,343.00	
14. STATE IND. LIVING SUPPORTS	\$ -	\$ 1,022,247.00	\$ 1,022,247.00	\$ 91,853.00	\$ 1,114,100.00	
15. STATE OMBUDSMAN	\$ -	\$ 43,095.00	\$ 43,095.00	\$ -	\$ 43,095.00	
16. STATE RESPITE	\$ -	\$ 32,712.00	\$ 32,712.00	\$ -	\$ 32,712.00	
17. SSBG (SERVICES)	\$ -	\$ 380,345.00	\$ 380,345.00	\$ -	\$ 380,345.00	
18. S.H.I.P.	\$ -	\$ 36,677.00	\$ 36,677.00	\$ -	\$ 36,677.00	
19. SENIOR PATROL	\$ -	\$ 12,578.00	\$ 12,578.00	\$ -	\$ 12,578.00	
20. ALZHEIMER'S	\$ -	\$ -	\$ -	\$ 45,003.00	\$ 45,003.00	
21. KINSHIP CARE	\$ -	\$ -	\$ -	\$ 63,177.00	\$ 63,177.00	
TOTAL	\$ -	\$ 3,838,007.00	\$ 3,936,543.00	\$ 210,239.00	\$ 4,146,782.00	

DIVISION OF AGING & ADULT SERVICES									
CONTRACT OBLIGATION FOR SFY 2008									
REGION 5		SFY 2007 CARRYOVER		INITIAL SFY 2008 ALERTS		TOTAL SFY 2008 ALERTS		INCREASE (DECREASE) SFY 2008 ALERTS	REVISED TOTAL SFY 2008 AWARDS
1. STATE ADMIN.		\$ -		\$ 106,357.00		\$ 106,357.00		\$ 6,742.00	\$ 113,099.00
2. OAA ADMIN. III C-1		\$ -		\$ 120,137.00		\$ 126,071.00		\$ -	\$ 126,071.00
3. OAA ADMIN. III-E		\$ -		\$ 14,891.00		\$ 14,727.00		\$ -	\$ 14,727.00
4. SSBG ADMIN.		\$ -		\$ 33,739.00		\$ 33,739.00		\$ -	\$ 33,739.00
5. CAPACITY BUILDING		\$ -		\$ 199,312.00		\$ 199,312.00		\$ -	\$ 199,312.00
6. TITLE III-B		\$ -		\$ 399,339.00		\$ 395,186.00		\$ 31,000.00	\$ 426,186.00
7. TITLE III-C1		\$ -		\$ 256,105.00		\$ 301,741.00		\$ -	\$ 301,741.00
8. TITLE III-C2		\$ -		\$ 210,136.00		\$ 229,106.00		\$ -	\$ 229,106.00
9. TITLE III-D		\$ -		\$ 24,422.00		\$ 24,164.00		\$ -	\$ 24,164.00
10. TITLE III-E CAREGIVER		\$ -		\$ 150,744.00		\$ 149,080.00		\$ 84,000.00	\$ 233,080.00
11. NSIP		\$ -		\$ 124,386.00		\$ 124,386.00		\$ -	\$ 124,386.00
12. TITLE VII ELDER ABUSE		\$ -		\$ 4,026.00		\$ 4,272.00		\$ -	\$ 4,272.00
13. TITLE VII FED. OMB		\$ -		\$ 15,488.00		\$ 16,204.00		\$ -	\$ 16,204.00
14. STATE IND. LIVING SUPPORTS		\$ -		\$ 898,764.00		\$ 898,764.00		\$ 60,681.00	\$ 959,445.00
15. STATE OMBUDSMAN		\$ -		\$ 37,080.00		\$ 37,080.00		\$ -	\$ 37,080.00
16. STATE RESPITE		\$ -		\$ 21,369.00		\$ 21,369.00		\$ -	\$ 21,369.00
17. SSBG (SERVICES)		\$ -		\$ 230,136.00		\$ 230,136.00		\$ -	\$ 230,136.00
18. S.H.I.P.		\$ -		\$ 32,933.00		\$ 32,933.00		\$ -	\$ 32,933.00
19. SENIOR PATROL		\$ -		\$ 12,578.00		\$ 12,578.00		\$ -	\$ 12,578.00
20. ALZHEIMER'S		\$ -		\$ -		\$ -		\$ -	\$ -
21. KINSHIP CARE		\$ -		\$ -		\$ -		\$ 67,980.00	\$ 67,980.00
22. DIRECT SUPPORT TRAINING		\$ -		\$ -		\$ -		\$ 26,000.00	\$ 26,000.00
TOTAL		\$ -		\$ 2,891,942.00		\$ 2,957,205.00		\$ 276,403.00	\$ 3,233,608.00

DIVISION OF AGING & ADULT SERVICES						
CONTRACT OBLIGATION FOR SFY 2008						
REGION 6	SFY 2007 CARRYOVER	INITIAL SFY 2008 ALERTS	TOTAL SFY 2008 ALERTS	INCREASE (DECREASE) SFY 2008 ALERTS	REVISED TOTAL SFY 2008 AWARDS	
1. STATE ADMIN.	\$ -	\$ 101,326.00	\$ 101,326.00	\$ 5,880.00	\$ 107,206.00	
2. OAA ADMIN. III C-1	\$ -	\$ 104,767.00	\$ 109,184.00	\$ -	\$ 109,184.00	
3. OAA ADMIN. III-E	\$ -	\$ 11,085.00	\$ 10,963.00	\$ -	\$ 10,963.00	
4. SSBG ADMIN.	\$ -	\$ 26,724.00	\$ 26,724.00	\$ -	\$ 26,724.00	
5. CAPACITY BUILDING	\$ -	\$ 179,161.00	\$ 179,161.00	\$ (10,000.00)	\$ 169,161.00	
6. TITLE III-B	\$ -	\$ 315,479.00	\$ 312,252.00	\$ 17,980.00	\$ 330,232.00	
7. TITLE III-C1	\$ -	\$ 204,636.00	\$ 240,098.00	\$ -	\$ 240,098.00	
8. TITLE III-C2	\$ -	\$ 164,346.00	\$ 179,087.00	\$ -	\$ 179,087.00	
9. TITLE III-D	\$ -	\$ 18,978.00	\$ 18,778.00	\$ -	\$ 18,778.00	
10. TITLE III-E CAREGIVER	\$ -	\$ 117,140.00	\$ 115,848.00	\$ 32,000.00	\$ 147,848.00	
11. NSIP	\$ -	\$ 85,482.00	\$ 85,482.00	\$ -	\$ 85,482.00	
12. TITLE VII ELDER ABUSE	\$ -	\$ 3,129.00	\$ 3,320.00	\$ -	\$ 3,320.00	
13. TITLE VII FED. OMB	\$ -	\$ 12,035.00	\$ 12,591.00	\$ -	\$ 12,591.00	
14. STATE IND. LIVING SUPPORTS	\$ -	\$ 858,250.00	\$ 858,250.00	\$ 52,916.00	\$ 911,166.00	
15. STATE OMBUDSMAN	\$ -	\$ 35,207.00	\$ 35,207.00	\$ -	\$ 35,207.00	
16. STATE RESPITE	\$ -	\$ 18,481.00	\$ 18,481.00	\$ -	\$ 18,481.00	
17. SSBG (SERVICES)	\$ -	\$ 350,488.00	\$ 350,488.00	\$ -	\$ 350,488.00	
18. S.H.I.P.	\$ -	\$ 29,925.00	\$ 29,925.00	\$ -	\$ 29,925.00	
19. SENIOR PATROL	\$ -	\$ 12,578.00	\$ 12,578.00	\$ -	\$ 12,578.00	
20. ALZHEIMER'S	\$ -	\$ -	\$ -	\$ -	\$ -	
21. KINSHIP CARE	\$ -	\$ -	\$ -	\$ 78,286.00	\$ 78,286.00	
TOTAL	\$ -	\$ 2,649,217.00	\$ 2,699,743.00	\$ 177,062.00	\$ 2,876,805.00	

DIVISION OF AGING & ADULT SERVICES						
CONTRACT OBLIGATION FOR SFY 2008						
REGION 7	SFY 2007 CARRYOVER	INITIAL SFY 2008 ALERTS	TOTAL SFY 2008 ALERTS	INCREASE (DECREASE) SFY 2008 ALERTS	REVISED TOTAL SFY 2008 AWARDS	
1. STATE ADMIN.	\$ -	\$ 14,141.00	\$ 14,141.00	\$ 2,127.00	\$ 16,268.00	
2. OAA ADMIN. III C-1	\$ -	\$ 116,967.00	\$ 122,587.00	\$ -	\$ 122,587.00	
3. OAA ADMIN. III-E	\$ -	\$ 14,106.00	\$ 13,952.00	\$ -	\$ 13,952.00	
4. SSBG ADMIN.	\$ -	\$ -	\$ -	\$ -	\$ -	
5. CAPACITY BUILDING	\$ -	\$ 149,393.00	\$ 149,393.00	\$ -	\$ 149,393.00	
6. TITLE III-B	\$ -	\$ 383,892.00	\$ 379,956.00	\$ -	\$ 379,956.00	
7. TITLE III-C1	\$ -	\$ 264,174.00	\$ 307,675.00	\$ -	\$ 307,675.00	
8. TITLE III-C2	\$ -	\$ 201,437.00	\$ 219,231.00	\$ -	\$ 219,231.00	
9. TITLE III-D	\$ -	\$ 23,387.00	\$ 23,143.00	\$ -	\$ 23,143.00	
10. TITLE III-E CAREGIVER	\$ -	\$ 146,750.00	\$ 145,157.00	\$ -	\$ 145,157.00	
11. NSIP	\$ -	\$ 345,575.00	\$ 345,575.00	\$ -	\$ 345,575.00	
12. TITLE VII ELDER ABUSE	\$ -	\$ 4,307.00	\$ 4,113.00	\$ -	\$ 4,113.00	
13. TITLE VII FED. OMB	\$ -	\$ 15,669.00	\$ 15,171.00	\$ -	\$ 15,171.00	
14. STATE IND. LIVING SUPPORTS	\$ -	\$ 91,264.00	\$ 91,264.00	\$ 19,152.00	\$ 110,416.00	
15. STATE OMBUDSMAN	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00	
16. STATE RESPITE	\$ -	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 6,000.00	
17. SSBG (SERVICES)	\$ -	\$ -	\$ -	\$ -	\$ -	
18. S.H.I.P.	\$ -	\$ 25,060.00	\$ 25,060.00	\$ -	\$ 25,060.00	
19. SENIOR PATROL	\$ -	\$ 12,578.00	\$ 12,578.00	\$ -	\$ 12,578.00	
20. ALZHEIMER'S	\$ -	\$ -	\$ -	\$ -	\$ -	
21. NAVAJO SENIOR CTRS.	\$ -	\$ -	\$ -	\$ -	\$ -	
22. KINSHIP CARE	\$ -	\$ -	\$ -	\$ 45,455.00	\$ 45,455.00	
TOTAL	\$ -	\$ 1,844,700.00	\$ 1,904,996.00	\$ 66,734.00	\$ 1,971,730.00	

DIVISION OF AGING & ADULT SERVICES					
CONTRACT OBLIGATION FOR SFY 2008					
REGION 8	SFY 2007 CARRYOVER	INITIAL SFY 2008 ALERTS	TOTAL SFY 2008 ALERTS	INCREASE (DECREASE) SFY 2008 ALERTS	REVISED TOTAL SFY 2008 AWARDS
1. STATE ADMIN.	\$ -	\$ 15,912.00	\$ 15,912.00	\$ 2,406.00	\$ 18,318.00
2. OAA ADMIN. III C-1	\$ -	\$ 143,859.00	\$ 152,133.00	\$ -	\$ 152,133.00
3. OAA ADMIN. III-E	\$ -	\$ 20,766.00	\$ 20,537.00	\$ -	\$ 20,537.00
4. SSBG ADMIN.	\$ -	\$ -	\$ -	\$ -	\$ -
5. CAPACITY BUILDING	\$ -	\$ 152,408.00	\$ 152,408.00	\$ -	\$ 152,408.00
6. TITLE III-B	\$ -	\$ 487,093.00	\$ 481,959.00	\$ -	\$ 481,959.00
7. TITLE III-C1	\$ -	\$ 309,422.00	\$ 365,840.00	\$ -	\$ 365,840.00
8. TITLE III-C2	\$ -	\$ 258,441.00	\$ 281,893.00	\$ -	\$ 281,893.00
9. TITLE III-D	\$ -	\$ 30,193.00	\$ 29,874.00	\$ -	\$ 29,874.00
10. TITLE III-E CAREGIVER	\$ -	\$ 186,363.00	\$ 184,308.00	\$ -	\$ 184,308.00
11. NSIP	\$ -	\$ 94,576.00	\$ 94,576.00	\$ -	\$ 94,576.00
12. TITLE VII ELDER ABUSE	\$ -	\$ 4,978.00	\$ 5,282.00	\$ -	\$ 5,282.00
13. TITLE VII FED. OMB	\$ -	\$ 19,147.00	\$ 20,032.00	\$ -	\$ 20,032.00
14. STATE IND. LIVING SUPPORTS	\$ -	\$ 107,204.00	\$ 107,204.00	\$ 21,659.00	\$ 128,863.00
15. STATE OMBUDSMAN	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
16. STATE RESPITE	\$ -	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 6,000.00
17. SSBG (SERVICES)	\$ -	\$ -	\$ -	\$ -	\$ -
18. S.H.I.P.	\$ -	\$ 25,060.00	\$ 25,060.00	\$ -	\$ 25,060.00
19. SENIOR PATROL	\$ -	\$ 12,578.00	\$ 12,578.00	\$ -	\$ 12,578.00
20. ALZHEIMER'S	\$ -	\$ -	\$ -	\$ -	\$ -
21. KINSHIP CARE	\$ -	\$ -	\$ -	\$ 45,455.00	\$ 45,455.00
TOTAL	\$ -	\$ 1,904,000.00	\$ 1,985,596.00	\$ 69,520.00	\$ 2,055,116.00

DIVISION OF AGING & ADULT SERVICES						
CONTRACT OBLIGATION FOR SFY 2008						
REGION 9	SFY 2007 CARRYOVER	INITIAL SFY 2008 ALERTS	TOTAL SFY 2008 ALERTS	INCREASE (DECREASE) SFY 2008 ALERTS	REVISED TOTAL SFY 2008 AWARDS	
1. STATE ADMIN.	\$ -	\$ -	\$ -	\$ -	\$ -	
2. OAA ADMIN. III C-1	\$ -	\$ -	\$ -	\$ -	\$ -	
3. OAA ADMIN. III-E	\$ -	\$ -	\$ -	\$ -	\$ -	
4. SSBG ADMIN.	\$ -	\$ -	\$ -	\$ -	\$ -	
5. CAPACITY BUILDING	\$ -	\$ -	\$ -	\$ -	\$ -	
6. TITLE III-B	\$ -	\$ -	\$ -	\$ -	\$ -	
7. TITLE III-C1	\$ -	\$ -	\$ -	\$ -	\$ -	
8. TITLE III-C2	\$ -	\$ -	\$ -	\$ -	\$ -	
9. TITLE III-D	\$ -	\$ -	\$ -	\$ -	\$ -	
10. TITLE III-E CAREGIVER	\$ -	\$ -	\$ -	\$ -	\$ -	
11. NSIP	\$ -	\$ -	\$ -	\$ -	\$ -	
12. TITLE VII ELDER ABUSE	\$ -	\$ -	\$ -	\$ -	\$ -	
13. TITLE VII FED. OMB	\$ -	\$ -	\$ -	\$ -	\$ -	
14. STATE IND. LIVING SUPPORTS	\$ -	\$ 2,019,025.00	\$ 2,019,025.00	\$ -	\$ 2,019,025.00	
15. STATE OMBUDSMAN	\$ -	\$ -	\$ -	\$ -	\$ -	
16. STATE RESPITE	\$ -	\$ -	\$ -	\$ -	\$ -	
17. SSBG (SERVICES)	\$ -	\$ 1,118,877.00	\$ 1,118,877.00	\$ -	\$ 1,118,877.00	
18. S.H.I.P.	\$ -	\$ -	\$ -	\$ -	\$ -	
19. SENIOR PATROL	\$ -	\$ -	\$ -	\$ -	\$ -	
20. ALZHEIMER'S	\$ -	\$ -	\$ -	\$ -	\$ -	
21. KINSHIP CARE	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	\$ -	\$ 3,137,902.00	\$ 3,137,902.00	\$ -	\$ 3,137,902.00	

DIVISION OF AGING & ADULT SERVICES					
CONTRACT OBLIGATION FOR SFY 2008					
STATE TOTAL	SFY 2007 CARRYOVER	INITIAL SFY 2008 ALERTS	TOTAL SFY 2008 AWARDS	INCREASE/ (DECREASE) SFY 2008 ALERTS	REVISED TOTAL SFY 2008 AWARDS
1. STATE ADMIN.	\$ -	\$ 1,498,811.00	\$ 1,498,811.00	\$ 186,496.00	\$ 1,685,307.00
2. OAA ADMIN. III C-1	\$ -	\$ 1,619,168.00	\$ 1,731,567.00	\$ -	\$ 1,731,567.00
3. OAA ADMIN. III-E	\$ -	\$ 282,085.00	\$ 278,977.00	\$ -	\$ 278,977.00
4. SSBG ADMIN.	\$ -	\$ 319,042.00	\$ 319,042.00	\$ -	\$ 319,042.00
5. CAPACITY BUILDING	\$ -	\$ 2,177,600.00	\$ 2,177,600.00	\$ (486,562.00)	\$ 1,691,038.00
6. TITLE III-B	\$ -	\$ 6,507,760.00	\$ 6,437,926.00	\$ 136,000.00	\$ 6,573,926.00
7. TITLE III-C1	\$ -	\$ 4,096,126.00	\$ 4,863,775.00	\$ -	\$ 4,863,775.00
8. TITLE III-C2	\$ -	\$ 3,492,445.00	\$ 3,811,257.00	\$ -	\$ 3,811,257.00
9. TITLE III-D	\$ -	\$ 410,919.00	\$ 406,586.00	\$ -	\$ 406,586.00
10. TITLE III-E CAREGIVER	\$ -	\$ 2,538,773.00	\$ 2,510,790.00	\$ 206,000.00	\$ 2,716,790.00
11. NSIP	\$ -	\$ 1,889,692.00	\$ 1,889,692.00	\$ -	\$ 1,889,692.00
12. TITLE VII ELDER ABUSE	\$ -	\$ 68,197.00	\$ 71,908.00	\$ -	\$ 71,908.00
13. TITLE VII FED. OMB	\$ -	\$ 261,430.00	\$ 272,294.00	\$ -	\$ 272,294.00
14. STATE IND. LIVING SUPPORTS	\$ -	\$ 12,540,185.00	\$ 12,540,185.00	\$ 1,378,466.00	\$ 13,918,651.00
15. STATE OMBUDSMAN	\$ -	\$ 514,116.00	\$ 514,116.00	\$ 300,000.00	\$ 814,116.00
16. STATE RESPITE	\$ -	\$ 434,998.00	\$ 434,998.00	\$ -	\$ 434,998.00
17. SSBG (SERVICES)	\$ -	\$ 4,286,091.00	\$ 4,286,091.00	\$ -	\$ 4,286,091.00
18. S.H.I.P.	\$ -	\$ 354,078.00	\$ 354,078.00	\$ 26,942.00	\$ 381,020.00
19. SENIOR PATROL	\$ -	\$ 100,624.00	\$ 100,624.00	\$ -	\$ 100,624.00
20. ALZHEIMER'S	\$ -	\$ -	\$ -	\$ 314,000.00	\$ 314,000.00
21. NAVAJO SENIOR CTR.	\$ -	\$ -	\$ -	\$ -	\$ -
22. KINSHIP CARE	\$ -	\$ -	\$ -	\$ 1,000,000.00	\$ 1,000,000.00
23. DIRECT SUPPORT TRAINING	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00
TOTAL	\$ -	\$ 43,392,140.00	\$ 44,500,317.00	\$ 3,161,342.00	\$ 47,661,659.00

DIVISION OF AGING & ADULT SERVICES						
CONTRACT OBLIGATION FOR SFY 2008						
STATE TOTAL	SFY 2007 CARRYOVER	INITIAL SFY 2008 ALERTS	TOTAL SFY 2008 AWARDS	REVISED SFY 2008 ALERTS	REVISED TOTAL SFY 2008 AWARDS	
STATE ADMIN.	\$ -	\$ 1,498,811.00	\$ 1,498,811.00	\$ 186,496.00	\$ 1,685,307.00	
OLDER AMERICANS ACT	\$ -	\$ 19,276,903.00	\$ 20,385,080.00	\$ 342,000.00	\$ 20,727,080.00	
STATE (ILS, OMB, RESPITE)	\$ -	\$ 15,666,899.00	\$ 15,666,899.00	\$ 1,291,904.00	\$ 16,958,803.00	
SSBG REGIONS 1-9	\$ -	\$ 4,605,133.00	\$ 4,605,133.00	\$ -	\$ 4,605,133.00	
S.H.I.P./SENIOR PATROL	\$ -	\$ 454,702.00	\$ 454,702.00	\$ 26,942.00	\$ 481,644.00	
NSIP	\$ -	\$ 1,889,692.00	\$ 1,889,692.00	\$ -	\$ 1,889,692.00	
ALZHEIMER'S	\$ -	\$ -	\$ -	\$ 314,000.00	\$ 314,000.00	
KINSHIP CARE	\$ -	\$ -	\$ -	\$ 1,000,000.00	\$ 1,000,000.00	
BELOW-THE-LINE SUBTOTAL	\$ -	\$ 43,392,140.00	\$ 44,500,317.00	\$ 3,161,342.00	\$ 47,661,659.00	
NAVAJO SENIOR CTR. TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	\$ -	\$ 43,392,140.00	\$ 44,500,317.00	\$ 3,161,342.00	\$ 47,661,659.00	
NOTE: The following list reflects the most recent ALERTS issued to support the amounts reflected:						
ALERT	FUND SOURCE		DATE ISSUED			
1. ALERT 08-1C	TITLE III/VII PLANNING LEVELS FOR SFY 2008		7/20/2007			
2. ALERT 08-2	SSBG/STATE ALLOCATIONS FOR SFY 2008		3/12/2007			
3. ALERT 08-3C	STATE ALLOCATION FOR SFY 2008		7/20/2007			
4. ALERT 08-3A	PROPOSED STATE ALLOCATION FOR SFY 2008		3/12/2007			
5. ALERT 08-3C	STATE KINSHIP ALLOCATION FOR SFY 2008		7/20/2007			
6. ALERT 08-4A	STATE OMBUDSMAN ALLOCATION FOR SFY 2008		7/20/2007			
7. ALERT 08-6	NSIP ALLOCATION FOR SFY 2008		3/12/2007			
8. ALERT 08-7B	SHIP & SENIOR PATROL ALLOCATIONS FOR SFY 2008		7/20/2007			
9. ALERT 08-8	STATE RESPITE ALLOCATION FOR SFY 2008		3/12/2007			
10. ALERT 08-11	ALZHEIMER'S DISEASE DEMO. ALLOCATION FOR SFY 2008		7/20/2007			